



**TRILLIUM LAKELANDS DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE
Minutes**

Date: Tuesday, May 7, 2019
Time: 5pm
Location: Video Conference

Members Present: Trustee D. Alton, Trustee D. Morrison, J. Balfour, K. Broadbent,
S. Bullock, R. McHugh, C. O'Neill, N. Thompson

Regrets: J. Mann, S. O'Hare- Gonthier, S. Gray

Staff Present: J. Andreasen, J. Johnston, D. Sornberger

Welcome & Introductions

1. Approval of Agenda

Moved by K. Broadbent, Seconded by C. O'Neill
That the agenda for the May 2019 SEAC meeting be approved as amended
Carried.

2. Approval of Minutes of the April 2019 SEAC Meeting

Moved by R. McHugh, Seconded by S. Bullock
That the minutes from the April 2019 SEAC meeting be approved as amended
Carried.

**3. Presentation: Fetal Alcohol Spectrum Disorder Family Support Program
(Community Partners)**

- Chair Janice Balfour welcomed Laurie Braidwood from the Children's Treatment Network; Carol Tremblay from One Kids Place and Kim Carson FASD Coordinator (in the CKL/ Haliburton County Area)
- The Team shared information with SEAC regarding Fetal Alcohol Spectrum Disorder (FASD) and FASD Services that are available in each area across the board
- The FASD Family Support Program is part of a strategy to ensure that services are available for individuals with FASD; there is a Family Support Worker for each of the 35 Coordinating Agencies (Coordinating CSP) in Ontario

- Key Principles includes:
 - Provide Services to Children and Youth (up to 18, but 21 if still in school) including direct services, consultation and system navigation support
 - Formal diagnosis is not required to access the FASD Family Support Worker; FSW will support linkages with diagnostic clinics
 - To receive service, individuals do not have to be linked to Coordinated Service Planning

- FASD Worker Role
 - Building capacity
 - Deliver supports
 - Connect families to services
 - Provide expertise
 - Providing education/ community outreach
 - Facilitate exchange of information
 - Participate in Communities of Practice
 - Development of a support plan
 - Support group development
 - Development of resources

- Referrals
 - Muskoka occur through One Kids Place general referral form (specify FASD)- onekidsplace.ca- no waitlist currently
 - CKL/ Haliburton Area are via calling the [Tri-County Community Support Services \(TCCSS\)](#)- no waitlist currently

- The presentation and program descriptions can be reviewed [HERE](#)

4. Early Years Check In Tool (Chair Janice Balfour)

- Chair Janice Calfour shared a brief overview of an Early Years Online Check In Tool:
 - Not a diagnostic tool
 - Is a check in/ screening tool to be used by childcare providers and parents if you have concerns with a child typically under 6 years old
 - Principle of *many eyes, many times, many places*- have a number of people complete it in different environment
 - Provides resources/ recommendations/ activities related to next steps based on responses
 - Webinar/ training module also available on the website
 - <https://eyci.healthhq.ca/en/about>

5. *Special Education Plan Review Sections 18-21* (District Principal J. Johnston)

- Jennifer Johnston recommended that feedback on sections 18-21 with the following recommended feedback:
 - Section 18: Special Education Advisory Committee (feedback to be provided by May 10)
 - Section 19: Coordination of Services with Outside Agencies (feedback to be provided by May 17)
 - Section 20: Submission of Board Plan (feedback to be provided by May 24)
 - Section 21: Parent Guide to Special Education (feedback to be provided by May 31)

6. *Department and System Updates*

Superintendent David Sornberger shared the following updates with SEAC:

- Ministry of Education Funding Update:
 - The Ministry of Education released the general Grants for Student Needs in late April;
 - TLDSB is waiting for the Technical Paper that outlines how the money is enveloped;
 - With the information we have thus far, we have posted some postings for consultant support, including three Special Education Consultants.

District Principal Jennifer Johnston shared the following updates with SEAC:

- Staffing Updates
 - Elementary and Secondary Special Education Staffing (Department Heads, SERTs, System Class Teachers) have been released to schools, and 2019-2020 staffing has remained close to current status quo
 - Will continue to offer 5 Coaching, 4 Bridging, 6 PA&LS and 5 Learning Strategies Classes at the Elementary Level and are currently accepting applications to system classes.
 - The Principal Advisory Group/ EA Allocation process will occur on May 8th & 9th to look at school and system needs for 2019-2020

7. Updates/ Other Items for Discussion

- Discussion 2019-2020 SEAC Meetings (time, day of week etc)
 - The majority of SEAC members requested that we continue with the first Tuesday of the month at 5pm
- CLSM SEAC nomination
 - An interview will be arranged with the individual who was nominated on behalf of CLSM

8. Association and Community News

- Stacey Bullock from Community Living Huntsville shared:
 - May is Community Living Month; Flag Raising will be Thursday, May 16 at 12pm at the Huntsville Town Hall
 - The YMCA Muskoka and Muskoka Youth Advisory Committee is hosting an '[Address the Stress Workshop](#)' for students and parents from Grades 7-10 on Thursday, May 30
- Krista Broadbent, Community Partner, reported the following regarding the Boys and Girls Club of City of Kawartha Lakes:
 - A Transitional Aged Youth Program is happening at The Warehouse on Monday nights for youth 18-24
 - Supports are available to students with special needs who would like to attend [camp in the summer with the Boys and Girls Club](#); early registration/ notice assists the Club in ensuring staffing supports are in place for students as required
- Nancy Thompson shared the following information on behalf of Five Counties Children's Centre:
 - May is Speech and Hearing Month- books and resources are available in the lobby at Five Counties Children's Centre
 - Local Doctor beginning to offer FASD diagnostic appointments
 - FCCC is continuing to move through the waitlist on School Based Services
- Janice Balfour, Community Partner, reported the following regarding the Children's Services Council:
 - CSC applied for Nexus Grants for a support group for families with FASD in Lindsay area; grants should be announced tomorrow
 - FASD consultant Sheila Burns will be offering an upcoming 2-day training on 'All About Me' books

9. Correspondence

- cc letter from BWDSB in support for letter to MOE from UGDSB
 - SEAC received the letter for information; no response required
- cc letter from TDSB to MOE re: Exclusion
 - SEAC received the letter for information; no response required
- cc letter from DDSB to MOE, MHLTC, MCCSS re: OAP
 - SEAC received the letter for information; no response required
- cc letter from SMCDSB to MOE re: Bill 64
 - SEAC received the letter for information; no response required

10. Future Business

- SEAC Schedule for 2019-2020 (June)
- SEAC Communications Strategy (June- TBC)
- Budget Overview (June)
- SEAC Expenses for 2018-2019 (June)
- Update SEAC One-Pagers (September/ October- TBC)
- Integrated Transition Planning Template (TBD)
- Continuum: School to Community (Consultant S. Mortimer- TBD)
- Autism Ontario Presentation (Autism Ontario Staff Jamie Read- TBD)

11. Next Meeting

Tuesday, June 4, 2019, 5pm

Face to Face, Archie Stouffer Conference Centre, 12 Vintage Crescent, Minden

12. Adjournment

Moved by K. Broadbent

That the meeting be adjourned

Carried.