



TRILLIUM LAKELANDS DISTRICT SCHOOL BOARD SPECIAL EDUCATION ADVISORY COMMITTEE Minutes

Date: Tuesday, March 5, 2019
Time: 5pm
Location: Video Conference

Members Present: Trustee D. Alton, Trustee D. Morrison, J. Balfour, K. Broadbent,
S. Bullock, J. Mann, C. O'Neill, N. Thompson

Regrets: S. Gray, R. McHugh, S. O'Hare-Gonthier

Staff Present: J. Andreasen, J. Johnston, D. Sornberger, A. O'Leary

Welcome & Introductions

1. *Approval of Agenda*

Moved by K. Broadbent, Seconded by C. O'Neill
That the agenda for the March 2019 SEAC meeting be approved as presented
Carried.

2. *Approval of Minutes of the February 2019 SEAC Meeting*

Moved by J. Mann, Seconded by D. Alton
That the minutes from the February 2019 SEAC meeting be approved as
presented
Carried.

3. *Presentation: IEP Placemat* (Consultant Andrea O'Leary)

Special Education Consultant Andrea O'Leary shared the draft IEP Placemat Framework for Programming Resource with SEAC.

- Framework for IEP development to guide thinking for options/phases for programming and accommodations specific to student needs
- Supports goal of *Knowing Our Learners*
- Frame the tool as a continuum to guide teachers/ SERTs through programming options
 - Green Zone: programming and interventions for all students;
 - Yellow Zone: programming and interventions for some students;
 - Red Zone: specific interventions for a few students.
- IEP as a tool to help close gaps not explain gaps

4. SEAC Policy/ Procedure Review (Superintendent D. Sornberger)

Superintendent David Sornberger shared that the SEAC Policy and Procedure are currently due for a review and update.

- Recommended changes are marked on a draft in the SEAC Team Drive
- Welcome SEAC to review prior to April meeting and return with feedback/ suggestions/ ideas

5. Special Education Plan Review Sections 10-13 (District Principal J. Johnston)

District Principal Jenn Johnston shared the recommended changes to sections 10-13 of the Special Education Plan with SEAC.

- Members are welcome to review the recommended changes and provide any input to Jenn Johnston for:
 - Section 10 by March 8
 - Section 11 & 12 by March 22
 - Section 13 by March 29

6. Department and System Updates

Superintendent David Sornberger shared the following updates with SEAC:

- Update on Special Education Funding Memo was released on February 20 and cc'd to SEAC
 - Superintendent of Business Services Tim Ellis will be attending SEAC in April and provide further detail on Special Education Funding.
- There have been some changes to Department Staffing

District Principal Jennifer Johnston shared the following updates with SEAC:

- On February 28 the Special Education Council met
 - SEC meets 3x per year and includes Principals, Classroom Teachers, SERTs, EAs, ECEs and Consultants
 - SEC includes discussion, input and feedback about Special Education Programs and Services; purpose is to discuss what the system needs, values, what is working/ what can be altered etc.
 - The agenda included Activated Learning & Special Ed Funding
 - In the afternoon there were working groups focussed on EA PD, Assessment Services, Engaging Students in the IEP Process and the Special Education Plan.

7. Updates/ Other Items for Discussion

- DSC-PIC Meeting discussion re: IEPs ([DSC-PIC Minutes](#)) attached for review in relation to SEAC IEP survey
 - IEP videos are under development
 - What is an IEP
 - Parent Role in the IEP
 - What to do if you have Questions
- SEAC Communications Strategy
 - Develop SEAC display- promote videos, Special Education Plan, IEP Framework, Brochures
 - Postcard Promo Material for Special Education Support or handouts (e.g. Peachjar)
 - Connecting to existing events (Welcome to Kindergarten, Transforming Together, High School Parent Night Visits)
 - Target specific schools
 - Opportunity for relationship building
- Follow up to IEP Survey
 - Target 2020 or 2021 to release survey again and compare results
- SEAC One-Pagers
 - Need to revisit one-pager- update community partners names, other information
 - ACTION: Share one-pagers in team drive for review

8. Association and Community News

Stacey Bullock from Community Living Huntsville shared the following

- In mid-February Author Michael Jacques- *Can't Read, Can't Write, This is My Book* - visited HHS and Riverside Public School
- In February Community Living Huntsville and PGPS hosted a joint family night for parents and children
- ReAction4Inclusion 10th Anniversary Conference is coming up at the end of March; 3 adult allies and 6 students are attending
- On March 6 Support Workers and ReAction Team will be at HHS for the End the R-Word Campaign
- Community Living Huntsville is working with EarlyON Centres as a partner for Ready for Kindergarten program for facilitating skill development

9. Correspondence

- Request from Autism Ontario Peterborough Chapter
 - Seeking SEAC membership; please share
 - *Received for information; SEAC members to share as appropriate*
- cc to All SEACs re: PAaC on SEAC letter to MOE
 - *Received for information; no response required*
- cc Letter from Peel DSB to MOE re SIP Claims
 - *Received for information; no response required*
- cc Package from GEDSB includes:
 - cc Letter from GEDSB to MOE re Bill 191
 - Supporting Documents
 - cc reply Letter from MOE to GEDSB re Bill 191
 - cc Letter from GEDSB to MOE re Bill 44
 - 2015 Parliamentary Report
 - *Received for information; no response required*

10. Future Business

- SEAC Policy/ Procedure Review (April)
- Special Education Plan Review (April/May)
- Special Education Funding Summary (SO of Business T. Ellis- April)
- Early Learning Screening Tool (SEAC Chair J. Balfour- May TBC)
- FASD Presentation (May- TBC)
- SEAC Communications Strategy (June- TBC)
- Budget Overview (June)
- Update SEAC One-Pagers (September/ October- TBC)
- Integrated Transition Planning Template (TBD)
- Continuum: School to Community (Consultant S. Mortimer- TBD)
- Autism Ontario Presentation (Autism Ontario Staff Jamie Read- TBD)

11. Next Meeting

Tuesday, April 2, 2019, 5pm via video conference

12. Adjournment

Moved by D. Morrison
That the meeting be adjourned
Carried.