

**Trillium Lakelands District School Board  
Committee of the Whole Meeting of the Board  
Public Session**

**Date:** Tuesday, February 26, 2019  
**Location:** Lindsay Education Centre  
**Video Conference:** Haliburton County Education Centre  
Muskoka Education Centre  
**Time:** 6:30 p.m.

**Present:** D. Alton, S. Binstock, G. Brohman, J. Byrne, L. Clodd, D. Morrison, B. Reain,  
J. Saunders, C. Wilcox

**Regrets:** C. Samson

**Administration:** B. Barrett, W. Browne, T. Ellis, D. Golden, P. Goldring, L. Hope, K. MacIver,  
C. Shedden, D. Scates, D. Sornberger

**1. CALL TO ORDER**

The meeting was called to order at 4:05 pm

**2. DELEGATIONS/PRESENTATION**

There were no delegations/presentations.

**3. DECLARATION OF POSSIBLE CONFLICT OF INTEREST**

Trustee Wilcox declared possible conflict of interest with the 2018-2019 School Year Major Renewal Program Report.

**4. APPROVAL OF THE AGENDA/ADDITIONS**

J. Byrne / C. Wilcox

THAT THE AGENDA BE APPROVED.

Carried.

**5. ACTION ITEMS**

**5.1. Administrative Reports**

**5.1.a. 2019-2020 School Year Calendar**

Superintendent of Learning MacIver presented the proposed 2019-2020 modified elementary and secondary school year calendars.

J. Byrne / J. Saunders

THAT THE PROPOSED 2019-2020 ELEMENTARY MODIFIED SCHOOL YEAR CALENDAR AND THE SECONDARY MODIFIED SCHOOL YEAR CALENDAR BE APPROVED.

Carried

J. Byrne / J. Saunders

THAT THE PROPOSED 2019-2020 CALENDARS BE SUBMITTED TO THE MINISTRY OF EDUCATION FOR FURTHER APPROVAL.

Carried

**5.1.b. 2018-2019 School Facility Renewal Capital Plan Report**

Superintendent of Business Services Ellis presented the details of the 2018-2019 school major renewal program.

D. Morrison / J. Byrne

THAT THE 2018-2019 SCHOOL MAJOR RENEWAL PROGRAM BE APPROVED.

Carried

**5.1.c. Treasurer's Report**

Superintendent of Business Services Ellis presented the treasurer's report detailing the first quarter results for the 2018-2019 school year.

THE TREASURER'S REPORT WAS RECEIVED FOR INFORMATION.

**5.1.d. BU-3000 Travel Policy**

Superintendent of Business Services Ellis presented the BU-Travel Policy to trustees for approval.

J. Byrne / C. Wilcox

THAT THE BU-3000 TRAVEL POLICY BE APPROVED.

Carried

**5.1.e. OP-6215 Bullying Prevention and Intervention Policy**

Superintendent of Learning Sornberger presented the OP-6215 Bullying Prevention and Intervention Policy for approval.

C. Wilcox / D. Morrison

THAT THE OP-6215 BULLYING PREVENTION AND INTERVENTION POLICY BE APPROVED.

Carried

**5.1.f. OP-6216 Bullying Prevention and Intervention Procedure**

Superintendent of Learning Sornberger presented the OP-6216 Bullying Prevention and Intervention Procedure for review.

THE OP-6216 BULLYING PREVENTION AND INTERVENTION PROCEDURE WAS RECEIVED FOR INFORMATION.

**5.1.g. HR-4205 Health and Safety – Air Quality Investigation Procedure**

Superintendent of Employee Services Scates presented the HR-4205 Health and Safety – Air Quality Investigation Procedure for review.

THE HR-4205 HEALTH AND SAFETY – AIR QUALITY INVESTIATION PROCEDURE WAS RECEIVED FOR INFORMATION.

**5.1.h. HR-4207 Health and Safety – Mould Recognition Procedure**

Superintendent of Employee Services Scates presented the HR-4207 Health and Safety – Mould Recognition Procedure for review.

THE HR-4207 HEALTH AND SAFETY – MOULD RECOGNITION PROCEDURE WAS RECEIVED FOR INFORMATION.

**5.1.i. HR-4206 Health and Safety – Asbestos Management Plan Procedure**

Superintendent of Employee Services Scates presented the HR-4206 Health and Safety – Asbestos Management Procedure for review.

THE HR-4206 HEALTH AND SAFETY – ASBESTOS MANAGEMENT PLAN PROCEDURE WAS RECEIVED FOR INFORMATION.

**5.1.j. HR-4204 Health and Safety – Occupational Health and Safety Testing Procedure**

Superintendent of Employee Services Scates presented the HR-4204 Health and Safety – Occupational Health and Safety Testing Procedure for review.

THE HR-4204 HEALTH AND SAFETY – OCCUPATIONAL HEALTH AND SAFETY PROCEDURE WAS RECEIVED FOR INFORMATION.

**5.1.k. BD-2060 Organizational Bylaws**

Director Hope presented the BD-2060 Organizational Bylaws for approval.

D. Morrison / J. Byrne

THAT THE BD-2060 ORGANIZATIONAL BYLAWS BE APPROVED.

Carried

**5.1.l. BD-2045 Trustee Code of Ethics/Code of Conduct Policy**

Director Hope presented the BD-2045 Trustee Code of Ethics/Code of Conduct Policy for approval.

B. Reain / C. Wilcox

THAT THE BD-2045 TRUSTEE CODE OF ETHICS/CODE OF CONDUCT POLICY BE APPROVED.

Carried

**5.1.m. HR-4550 Annual Evaluation of the Director Policy**

Director Hope presented the BD-4550 Annual Evaluation of the Director Policy for approval.

B. Reain / J. Saunders

THAT THE HR-4550 ANNUAL EVALUATION OF THE DIRECTOR POLICY BE APPROVED.

Carried

**5.1.n. HR-4551 Annual Evaluation of the Director Procedure**

Director Hope presented the HR-4551 Annual Evaluation of the Director Procedure for review.

THE HR-4551 ANNUAL EVALUATION OF THE DIRECTOR PROCEDURE WAS RECEIVED FOR INFORMATION.

**5.1.o. BD-2051 Board Roles and Responsibilities Policy**

Director Hope presented the BD-2051 Board Roles and Responsibilities Policy for approval.

B. Reain / J. Byrne

THAT THE BD-2051 BOARD ROLES AND RESPONSIBILITIES POLICY BE APPROVED.

Carried

**5.1.p. BD-2110 Trustee Use of School Board Resources During Municipal and School Board Election Campaign Policy**

Director Hope presented the BD-2110 Trustee Use of School Board Resources During Municipal and School Board Election Campaign Policy for approval.

J. Byrne / D. Morrison

THAT THE BD-2110 TRUSTEE USE OF SCHOOL BOARD RESOURCES DURING MUNICIPAL AND SCHOOL BOARD ELECTION CAMPAIGN POLICY BE APPROVED.

Carried

**5.1.q. BD-2111 Trustee Use of School Board Resources During Municipal and School Board Election Campaign Procedure**

Director Hope presented the BD-2111 Trustee Use of School Board Resources During Municipal and School Board Election Campaign for review.

THE BD-2111 TRUSTEE USE OF SCHOOL BOARD RESOURCES DURING MUNICIPAL AND SCHOOL BOARD ELECTION CAMPAIGN WAS RECEIVED FOR INFORMATION.

**5.2 Trustee Reports:**

There were no trustee reports at this time.

**6. INFORMATION ITEMS (VERBAL)**

**6.1. Administrative Reports (verbal)**

**6.1.a. Administrative Update**

There was no administrative update at this time.

**6.1.b. System Update**

There was no system update at this time.

**6.2. Student Trustee Reports (verbal)**

**6.2.a. G7 Student Senate Report**

In the absence of Student Trustee Samson, there was no report at this time.

**6.2.b. OSTA-AECO Report**

In the absence of Student Trustee Samson, there was no report at this time.

**6.3. Trustee Reports (verbal)**

**6.3.a. Healthy Schools Advisory Committee Report**

There was nothing to report at this time.

**6.3.b. OPSBA Report**

There was no report at this time.

**6.3.c. Two-minute Update**

- Snow days have prevented in-school visits for Trustee Byrne, but he is looking forward to judging upcoming speeches at Fenelon Township Public School.
- Trustees Clodd and Saunders attended the Cardboard Boat Races at BMLSS.

**7. CORRESPONDENCE**

**8. QUESTIONS AND COMMENTS**

**9. NEXT MEETING**

Date: Tuesday, February 26, 2019  
Location: Board Room – Corporate Office, Lindsay Education Centre  
Time: 6:30 p.m.

**10. MOTION TO ADJOURN**

J. Byrne / B. Reain

THAT THE BOARD DO NOW ADJOURN AT 4:58 p.m.

Carried.

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Louise Clodd, Chairperson of the Board

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Larry Hope, Director of Education

Wendy Browne, Recording Secretary