



ADMINISTRATIVE PROCEDURE	
<i>Approval Date</i> 2018	<i>Replacing</i> All previous policies
<i>Review Date</i> 2019	<i>Page</i> 1 of 3
<i>Contact Person/Department</i> Superintendent of Business	<i>Identification</i> BU – 3515

TUITION FEES 2018/2019

1.0 PURPOSE

The Education Act states that a Board “shall” charge the maximum fee provided in the regulations. This procedure sets out the various factors to be considered when establishing whether or not tuition fees are applicable and the current amount to be charged.

2.0 REFERENCES/RELATED DOCUMENTS

- 2.1 Education Act – Section 49(6) and 49(7)
- 2.2 Ontario Regulations
- 2.3 Immigration and Refugee Protection Act

3.0 TERMS AND DEFINITIONS

- 3.1 Foreign Students – are students admitted by a country other than their own, usually under special permits or visas for the specific purpose of following a particular course of study in the receiving country.
- 3.2 Landed Immigrants – individuals who have relocated to Canada and changed their permanent residence to a country where they do not have citizenship but do have limited rights associated with residency.
- 3.3 Legal Guardian – a person who has lawful custody of a child, other than the parent of the child.
- 3.4 Native – relates to the original inhabitants of a country. To qualify to be a “Native Student”, the student must actually live on a Native Reserve and have Native status.
- 3.5 Out-of-Province Students – students coming from another province in Canada that do not have permanent residence status in Ontario.
- 3.6 Permanent Residents – a person who has acquired permanent resident status and has not subsequently lost that status under section 46 of the Immigration and Refugee Protection Act.

4.0 ADMINISTRATIVE PROCEDURE

4.1 FEES PAYABLE

4.1.1 Tuition fees will only be charged to Students falling under the following classifications:

- i) Foreign Students;
- ii) Out-of-Province Students;
- iii) Native Students

4.1.2 The gross fee payable is as determined under the regulations. For the 2018/2019 school year, fees of \$11,435 elementary and \$12,271 secondary will be charged by the Board.

4.1.3 Aboriginal students are to be recorded as “Native Students” in the attendance register. Fees will be collected by the Finance Department in accordance with applicable Tuition Fee Agreements.

4.1.4 The fees payable for this procedure shall be updated annually based upon the current calculation as prescribed in Ontario Regulation.

4.2 FOREIGN STUDENTS

4.2.1 Sections 49(6) and (7) of the Education Act set out the various factors to be considered when registering a foreign student. Please note that this section does not apply to landed immigrants who are considered as permanent residents for the purpose of this section. The Act states a Board “shall” charge the maximum fee provided in the Regulations.

4.2.2 The fee must be calculated in accordance with the Regulations. For the 2018/2019 school year, the fee for elementary students is \$1,143.50 per month and secondary students is \$1,227.10 per month payable in advance.

4.2.3 These students will be recorded in the attendance register as “Study Permit/Temp Resident”.

4.3 OUT-OF-PROVINCE STUDENTS

4.3.1 Students whose parent/guardian are resident in Canada outside of the province of Ontario shall be charged \$1,143.50 per month for elementary students and \$1,227.10 per month for secondary students, payable in advance. These students will be recorded in the attendance register as “Outside ON – Other”

4.4 GUARDIANSHIP/CUSTODY

- 4.4.1 If a resident of Ontario is the legal guardian of a student, tuition fees are not applicable. For purposes of this Procedure, legal guardianship is established by Court Order only.