

**Trillium Lakelands District School Board  
Committee of the Whole Meeting of the Board  
Public Session**

**Date:** Tuesday, May 8, 2018  
**Location:** Muskoka Education Centre  
**Video Conference:** Lindsay Education Centre  
Haliburton County Education Centre  
**Time:** 6:30 p.m.

**Present:** D. Alton, S. Binstock, G. Brohman, J. Byrne, L. Clodd, A. Harrison, D. Morrison,  
B. Reain, J. Saunders, C. Wilcox

**Administration:** B. Barrett, N. Britton, A. Gillespie, D. Golden, L. Hope, B. Kaye, K. MacIver, C.  
Shedden, D. Scates, C. Young

**1. CALL TO ORDER**

The meeting was called to order at 6:38 p.m.

**2. DELEGATIONS/PRESENTATION**

**3. DECLARATION OF POSSIBLE CONFLICT OF INTEREST**

None were declared.

**4. APPROVAL OF THE AGENDA/ADDITIONS**

G. Brohman / D. Alton

THAT THE AGENDA BE APPROVED.

Carried.

**5. ACTION ITEMS**

**5.1. Administrative Reports**

**5.1.a. 2017-2018 Surplus Management Report**

Superintendent of Business Bob Kaye presented to trustees the 2018-2021 Surplus Management Plan.

J. Byrne / Colleen Wilcox

THAT THE 2018-2021 SURPLUS MANAGEMENT PLAN BE APPROVED.

Carried

**5.1.b. Absence Study 2012-2013 to 2016-2017**

Superintendent of Employee Services Scates presented to trustees the staff absence study for school years 2012-2013 to 2016-2017.

THE ABSENCE STUDY 2012-2013 TO 2016-2017 WAS RECEIVED FOR INFORMATION.

**5.1.c. HR-4050 Attendance Support Policy**

Superintendent of Employee Services Scates presented the HR-4050 Attendance Support Policy.

L. Clodd / J. Byrne

THAT THE HR-4050 ATTENDANCE SUPPORT POLICY BE APPROVED.

Carried

**5.1.d. HR-4051 Attendance Support Procedure**

Superintendent of Employee Services Scates presented the HR-4051 Attendance Support Procedure.

THE HR-4051 ATTENDANCE SUPPORT PROCEDURE WAS RECEIVED FOR INFORMATION.

**5.1.e. OP-6000 Safe Arrival Policy**

Superintendent of Learning Gillespie presented the OP-6000 Safe Arrival Policy.

D. Morrison / J. Bryne

THAT THE OP-6000 SAFE ARRIVAL SUPPORT POLICY BE APPROVED.

Carried

**5.1.f. OP-6001 Safe Arrival Procedure**

Superintendent of Learning Gillespie presented the OP-6001 Safe Arrival Procedure.

THE OP-6001 SAFE ARRIVAL PROCEDURE WAS RECEIVED FOR INFORMATION.

**5.1.g. BU-3500 Reimbursement of Expenses Policy**

Senior Manager of Finance Services Nicole Britton presented the BU-3500 Reimbursement of Expenses Policy.

C. Wilcox / L. Clodd

THAT THE BU-3500 REIMBURSEMENT OF EXPENSES POLICY BE APPROVED.

Carried

**5.1.h. BU-3501 Reimbursement of Expenses Procedure**

Senior Manager of Finance Services Nicole Britton presented the BU-3501 Reimbursement of Expenses Procedure.

THE BU-3501 REIMBURSEMENT OF EXPENSES PROCEDURE WAS RECEIVED FOR INFORMATION.

**5.1.i. BD-2001 Board Member Reimbursement of Expenses Policy**

Superintendent of Business Kaye presented the BD-2001 Board Member Reimbursement of Expenses Policy.

D. Morrison / S. Binstock

THAT THE BD-2001 BOARD MEMBER REIMBURSEMENT OF EXPENSES POLICY BE APPROVED.

Carried

**5.1.j. BD-2002 Board Member Reimbursement of Expenses Procedure**

Superintendent of Business Kaye presented the BD-2002 Board Member Reimbursement of Expenses Procedure.

THE BD-2002 BOARD MEMBER REIMBURSEMENT OF EXPENSES PROCEDURE WAS RECEIVED FOR INFORMATION.

**5.1.k. RESCIND Policies**

Superintendent of Learning MacIver presented to trustees the intent to rescind four medical-related policies:

- OP-6600 Authorization for Storage and Administration of Prescribed Medication
- ES-5564 Health Support Services
- OP-6511 Asthma Support and Response
- OP-6509 Anaphylactic Reactions

L. Clodd / J. Saunders

THAT TRUSTEES APPROVE THE RESCINDING THE FOUR TLDSB MEDICAL-RELATED POLICIES: OP-6509 RESPONSE TO ANAPHYLACTIC REACTIONS; OP-6511 ASTHMA SUPPORT AND RESPONSE IN SCHOOLS; ES-5564 HEALTH SUPPORT SERVICES; OP-6600 AUTHORIZATION FOR THE ADMINISTRATION AND STORAGE OF MEDICATION.

Carried

**5.1.l. RESCIND Procedures**

Superintendent of Learning MacIver presented to trustees the intent to rescind four medical-related procedures:

- OP-6601 Authorization for Storage and Administration of Prescribed Medication
- ES-5565 Health Support Services

- OP-6512 Asthma Support and Response
- OP-6510 Anaphylactic Reactions

**5.1.m. NEW OP-6602 Medical and Health Management in Schools Policy**

Superintendent of Learning MacIver presented the new OP-6602 Medical and Health Management in Schools Policy.

J. Byrne / D. Morrison

THAT TRUSTEES APPROVE OP-6602 MEDICAL AND HEALTH MANAGEMENT IN SCHOOLS POLICY.

Carried

**5.1.n. NEW OP-6603 Medical and Health Management in Schools Procedure**

Superintendent of Learning MacIver presented the new OP-6603 Medical and Health Management in Schools Procedure.

THE OP-6602 MEDICAL AND HEALTH MANAGEMENT IN SCHOOLS PROCEDURE WAS RECEIVED FOR INFORMATION.

**5.2 Trustee Reports:**

**6. INFORMATION ITEMS (VERBAL)**

**6.1. Administrative Reports (verbal)**

**6.1.a. Administrative Update**

Director Hope shared with trustees the following:

- Visited the Ontario Skilled Trades competition in Toronto today to see a full complement of TLDSB students compete in various areas including baking, carpentry, electrical installation, photography, robotics, and fashion design. There were 34 students from elementary schools and 19 students from 4 secondary schools.
- There are some regulatory changes coming soon around the Education Act and boards including a Trustee Code of Conduct, student trustee representation in 2020, and electronic board meetings.

**6.1.b. System Update**

District Manager Shedden provided an update on upcoming events.

**6.2. Student Trustee Reports (verbal)**

**6.2.a. G7 Student Senate Report**

Student Trustee Harrison reported on recent G7 Student Senate activities.

**6.2.b. OSTA-AECO Report**

Student Trustee Harrison provided an update on activities with OSTA-AECO.

### **6.3. Trustee Reports (verbal)**

#### **6.3.a. Safe and Accepting Schools Advisory Committee Report**

Trustee Chairperson Clodd shared information from the recent Safe and Accepting Schools Committee meeting.

#### **6.3.b. Elementary Arts Advisory Committee Report**

Trustee Morrison shared information from the recent Elementary Arts Advisory Committee meeting.

#### **6.3.c. OPSBA Report**

Trustee Morrison provided an OPSBA update including information about resolutions coming to the OPSBA AGM for trustee consideration.

#### **6.3.d. Two Minute Update**

- Trustee Binstock shared the positive impact that years of service pins has on TLDSB staff
- Trustee Byrne will be attending a musical event at Bobcaygeon Public School this week; attended FFSS for a jack.org event
- Trustee Wilcox skipping competition with over 750 students from 25 schools; attended the IEWSS antics performance
- Trustee Saunders presented an educational presentation provided by the OPP about the sex trade in Kawartha Lakes and Haliburton
- Trustee Morrison gave a shout-out to Mike McVeety for work on the IEWSS Antics; looking forward to TLAC
- Trustee Chairperson Clodd reminded everyone to drop in to the Tech It Out program at both Fleming College and Georgian College

## **7. CORRESPONDENCE**

There was no correspondence.

## **8. QUESTIONS AND COMMENTS**

## **9. Next Meeting**

Date: Tuesday, May 22, 2018  
Location: Board Room – Lindsay Education Centre  
Time: 6:30 p.m.

## **10. MOTION TO ADJOURN**

J. Byrne / C. Wilcox

THAT THE BOARD DO NOW ADJOURN AT 8:41 P.M.

Carried.

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Bruce Reain, Vice Chairperson of the Board

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Larry Hope, Director of Education

Catherine Shedden, Recording Secretary