

**Trillium Lakelands District School Board
Committee of the Whole Meeting of the Board
Public Session**

Date: Tuesday, November 14, 2017
Location: Muskoka
Video Conference: Lindsay Education Centre
Haliburton County Education Centre
Time: 6:30 p.m.

Present: D. Alton, S. Binstock, G. Brohman, J. Byrne, L. Clodd, D. Morrison,
B. Reain, J. Saunders, C. Wilcox

Regrets: M. Hopkins

Administration: B. Barrett, A. Gillespie, D. Golden, L. Hope, B. Kaye, K. MacIver, C. Shedden,
D. Scates, C. Young

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. DELEGATIONS/PRESENTATION

3. DECLARATION OF POSSIBLE CONFLICT OF INTEREST

None were declared.

4. APPROVAL OF THE AGENDA/ADDITIONS

Addition: 6.3.d Defibrillator AEDs – G. Brohman

J. Byrne / G. Brohman

THAT THE AGENDA BE APPROVED AS AMENDED.

Carried.

5. ACTION ITEMS

5.1. Administrative Reports

**5.1.a. Lady Eaton Elementary School and Scott Young Public School Accommodation
Review Update**

Director Hope presented a Lady Eaton Elementary School update regarding the status of the school closure and transfer of students to Scott Young Public School.

D. Morrison / S. Binstock

THAT THE CLOSURE OF LADY EATON ELEMENTARY SCHOOL AT THE END OF THE 2017-2018 SCHOOL YEAR BE DEFERRED TO THE END OF THE 2018-2019 SCHOOL YEAR AND THAT STUDENTS ARE TRANSFERRED TO SCOTT YOUNG PUBLIC SCHOOL AT THE BEGINNING OF THE 2019-2020 SCHOOL YEAR.

Carried.

5.1.b. BU-3035 Appropriate Use of Digital Technology, Content, and Services Policy
Superintendent of Learning Golden presented the BU-3035 Appropriate Use of Digital Technology, Content, and Services Policy.

C. Wilcox / J. Byrne

THAT THE BU-3035 APPROPRIATE USE OF DIGITAL TECHNOLOGY, CONTENT, AND SERVICES POLICY BE APPROVED.

Carried.

5.1.c. BU-3036 Appropriate Use of Digital Technology, Content, and Services Procedure

Superintendent of Learning Golden presented the BU-3036 Appropriate Use of Digital Technology, Content, and Services Procedure.

THE BU-3036 APPROPRIATE USE OF DIGITAL TECHNOLOGY, CONTENT, AND SERVICES PROCEDURE WAS PRESENTED FOR INFORMATION.

5.1.d. BD-2030 Freedom of Information Policy

District Manager Shedden presented the BD-2030 Freedom of Information Policy.

L. Clodd / G. Brohman

THAT THE BD-2030 FREEDOM OF INFORMATION POLICY BE APPROVED.

Carried.

5.1.e. BD-2031 Freedom of Information Procedure

District Manager Shedden presented the BD-2031 Freedom of Information Procedure.

THE BD-2031 FREEDOM OF INFORMATION PROCEDURE WAS PRESENTED FOR INFORMATION.

5.1.f. BD-2035 Records Retention Policy

Superintendent of Employee Services Scates presented the BD-2035 Records Retention Policy.

S. Binstock / D. Alton

THAT THE BD-2035 RECORDS RETENTION POLICY BE APPROVED.

Carried.

5.1.g. BD-2036 Records Retention Procedure

Superintendent of Employee Services Scates presented the BD-2036 Records Retention Procedure.

THE BD-2036 RECORDS RETENTION PROCEDURE WAS PRESENTED FOR INFORMATION.

5.1.h. OP-6530 Threat and Risk Assessment and Response Policy

Superintendent of Learning Maclver presented the OP-6530 Threat and Risk Assessment and Response Policy.

D. Morrison / S. Binstock

THAT THE OP-6530 THREAT AND RISK ASSESSMENT AND RESPONSE POLICY BE APPROVED.

Carried.

5.1.i. OP-6531 Threat and Risk Assessment and Response Procedure

Superintendent of Learning MacIver presented the OP-6531 Threat and Risk Assessment and Response Procedure.

THE OP-6531 THREAT AND RISK ASSESSMENT AND RESPONSE PROCEDURE WAS PRESENTED FOR INFORMATION.

5.2 Trustee Reports:

6. INFORMATION ITEMS (VERBAL)

6.1. Administrative Reports (verbal)

6.1.a. Administrative Update

Director Hope updated trustees on the following:

- Update on absentee management – at the end of last year we made a commitment to do everything we could to mitigate absenteeism in all employee groups. We have taken extreme measures in reducing the number of times we have staff out of schools. This has included: a move to a family of schools model where our superintendents meet with principals before the beginning of the school day; there is very little professional development offered on Mondays and Fridays; and we have instituted a schedule where school administrators must sign up for PLC days with short windows of opportunities. We had hoped to make good progress, however we are still facing supply teacher and support staff shortages. We will have to re-examine what we are doing around the number of people we have available to cover off staff absences. We need a full and robust list of supply and casual employees. There will be further discussions with union partners about this issue. The LTO list we typically keep is being exhausted because we have so many positions to fill. We will want to consider re-examining our position on using retirees and recruitment efforts at university fairs. Our staff absenteeism continues to climb and we are up considerably over this time last year.
- Update on Gravenhurst French Immersion kindergarten registration – as of this morning 11 families have registered for a potential French Immersion program in Gravenhurst for 2018-2019. The registration deadline is November 30, 2017.

6.1.b. System Update

Director's Office Manager Shedden provided an update on upcoming events.

6.2. Student Trustee Reports (verbal)

6.2.a. G7 Student Senate Report

District Manager Shedden presented a G7 Student Senate report on behalf of Student Trustee Hopkins.

6.2.b. OSTA-AECO Report

District Manager Shedden presented an OSTA-AECO report on behalf of Student Trustee Hopkins.

6.3. Trustee Reports (verbal)

6.3.a. Communications Advisory Committee Report

Trustee Reain presented the Communications Advisory Committee meeting report.

6.3.b. Healthy Schools Advisory Committee Report

Trustee Brohman presented the Healthy Schools Advisory Committee meeting report.

6.3.c. OPSBA Report

Trustee Morrison provided an OPSBA update to trustees.

6.3.d. Defibrillators/AEDs in schools

Trustee Brohman expressed concern around lack of AED (defibrillators) in Haliburton schools.

J. Byrne / G. Brohman

THAT THE BOARD FUND THE INSTALLATION OF AN AED MACHINE IN ALL TLDSB BUILDINGS THAT DO NOT CURRENTLY HAVE AN AED IN THE BUILDING.

J. Byrne / G. Brohman

Amendment: IF NO PARTNERSHIPS ARE FOUND BY NOVEMBER 28TH

Final Motion

THAT THE BOARD FUND THE INSTALLATION OF AN AED MACHINE IN ALL TLDSB BUILDINGS THAT DO NOT CURRENTLY HAVE AN AED IF NO PARTNERSHIPS ARE FOUND BY NOVEMBER 28, 2017.

Carried

6.3.e. Two Minute Update

- Trustee Byrne attended the Remembrance Day event at Bobcaygeon Public School and the G7 Student Senate presentation at Fenelon Falls Secondary School.
- Trustee Wilcox and Trustee Saunders attended award assemblies for grades 9 to 11 at IE Weldon Secondary School
- Trustee Binstock, Trustee Brohman, and Trustee Clodd visited Honey Harbour Public School
- Trustee Morrison attended Remembrance Day activities at Leslie Frost Public School
- Trustee Clodd gave a shout out to the team who hosted the Pathways Breakfasts in both CKL and Muskoka. Also attended the Gravenhurst French Immersion information evening at Gravenhurst Public School.

7. CORRESPONDENCE

There was no correspondence.

8. QUESTIONS AND COMMENTS

There were not questions or comments.

9. Next Meeting

Date: Tuesday, November 28, 2017
Location: Board Room – Lindsay Education Centre
Time: 6:30 p.m.

10. MOTION TO ADJOURN

G. Brohman / L. Clodd
THAT THE BOARD DO NOW ADJOURN AT 7:45 PM
Carried.

Bruce Reain, Vice Chairperson of the Board

Larry Hope, Director of Education

Catherine Shedden, Recording Secretary