

**Accommodation Review Committee  
(ARC)  
Lady Eaton Elementary School  
ARC Public Meeting #1**

**December 14, 2016**

**6:30 p.m.**

**Lady Eaton Elementary  
School  
Gym**

**Chair:** Michael (Mike) Ash

**Participants:** Dianne Adams, Courtney Brideau, Vickie Dass, Krista Newell

**Staff:** Juli Harris, Larry Hope, Katherine MacIver, Carrie Pilgrim, Catherine Shedden

**Trustees** Louise Clodd, David Morrison, Judy Saunders, Colleen Wilcox

**Staff Support:** Karen Franke

<b>AGENDA ITEM</b>	<b>DISCUSSION / DECISION / ACTION</b>
Meeting was called to order at 6:30 p.m.	
	Accommodation Review Committee (ARC) members were provided with updated documentation for their Information binders.
Welcome and Introductions	<p>Director of Education, Larry Hope welcomed ARC members, trustees, staff and guests to the meeting. Director Hope introduced Trillium Lakelands DSB staff present who will act as resources throughout the ARC meetings. He introduced Superintendent of Learning Katherine MacIver, District Manager, Catherine Shedden, Principal of Lady Eaton Elementary School Julie Harris, Principal of Scott Young Public School Carrie Pilgrim, and Administrative Assistant Wendy Browne and Karen Franke. Director Hope also introduced Trustee Chair Louise Clodd and Trustees David Morrison, Judy Saunders and Colleen Wilcox.</p> <p>Director Hope stated that no requests to present have been received. A number of questions have been submitted and responses will be provided at today's meeting. The public may submit questions today by completing the Public Input form. Responses will be provided today or at a later date.</p> <p>Director Hope introduced Mike Ash who will be acting as Chair/Facilitator during the Accommodation Review process.</p> <p>Facilitator Ash asked committee members to introduce themselves and their connection to their school. All members have children in their school.</p>

	<p>Facilitator Ash stated that today is one of two public meetings where the public could submit to present to the Accommodation Review Committee. None have been received. Public were encouraged to complete a Public Input form to present if they would like to address the ARC at the next Public Meeting.</p> <p>The agenda for the Public Meeting was outlined and reviewed. Staff will respond to questions that have been submitted. If the public has any further questions they may complete the Public Input form and staff will respond as able.</p> <p>All ARC meetings will be recorded. Minutes of the meeting are taken. Though the minutes will not be verbatim, the recording will be available if required. Minutes are voted on and approved at the next meeting.</p>
Approval of Minutes of November 30, 2016	<p>Minutes of the Lady Eaton Elementary School Accommodation Review Committee Orientation Meeting on November 30, 2016 were sent to members for review.</p> <p>No errors or omissions.</p> <p>Approved by Dianne Adams, seconded by Courtney Brideau.</p> <p>All in favour.</p> <p>Carried.</p>
Meeting Norms	<p>Facilitator Ash reviewed the meeting norms that will be adhered to in all meetings.</p>
Presentations	<p>There were no presentations.</p>
Initial Staff Report – October 4, 2016	<p>Director Hope reviewed the Initial Staff Report of October 4, 2016 which recommended to close Lady Eaton Elementary School at the end of the 2017-2018 school year and move students to Scott Young Public School at the beginning of the 2018 school year. This recommendation has not been approved. The Director shared that the school board has made a commitment to seek funding to provide accommodation for the Omeme Childrens Centre at Scott Young Public School. Recommendations of the ARC will be included as part of the Final Staff Report for trustees prior to a decision being made.</p>
Pupil Accommodation Review	<p>Director Hope stated that a pupil accommodation review may be required due to inadequate programming, student enrollment, financial considerations and/or long term viability of the facility. Director Hope reviewed a presentation that outlined the pupil accommodation review procedure and timelines. This presentation provided statistical data that was used in the decision-making process.</p>
School Information Profiles Review	<p>School Information Profiles (SIP) for Lady Eaton Elementary and Scott Young Public Schools were available to the public and have been provided to the Accommodation Review Committee. SIPs are also available on the website. These documents are meant to provide the Accommodation Review Committee and the public with statistical data to understand the facility undergoing review. An overview of highlights of the SIP for both schools was reviewed by Director Hope.</p>

<p>Questions and Answers (submitted)</p>	<p><b>Will you be sharing information about the accommodation review process with Omemee Children’s Centre parents?</b></p> <p><i>RESPONSE:</i> Information is shared about the accommodation review process with the Omemee Children’s Centre. Our understanding is that the centre will share the information with their clientele. Information about the accommodation review process is available for anyone to review on the TLDSB website <a href="http://www.tldsb.ca">www.tldsb.ca</a></p> <p><b>Were boundary changes looked at as an option as part of a consolidation?</b></p> <p><i>RESPONSE:</i> Boundary changes were not considered as an option, as this would only result in shifting the concerns to another school catchment area.</p> <p><b>Are washroom facilities at Scott Young Public School equipped and pass Ministry of Education guidelines for kindergarten to Grade 3 students?</b></p> <p><i>RESPONSE:</i> While some schools have purpose-built kindergarten rooms that provide for washrooms specifically for junior kindergarten and kindergarten students, there is no specific standard for this age group. Many of the washroom facilities in purpose-built kindergarten areas are the same as those in the rest of the school. However, the washroom facilities for students from grade 1 through 8 are the same, and reflect the same washroom standard as is typically found in most homes.</p> <p><b>Has any consideration been given to the increase in traffic flow to Scott Young Public School as there are no traffic controls at the only intersection to the school off of highway 7? What about traffic congestion, especially for the morning commute?</b></p> <p><i>RESPONSE:</i> If a decision is made to consolidate the schools, the school board will work with the municipality during the implementation stage to provide information they may require to address any concerns regarding traffic flow.</p> <p><b>Will an additional school crossing be added for those within walking distance as the only crosswalk currently in place is at the intersection for Lady Eaton Public School and highway 7?</b></p> <p><i>RESPONSE:</i> If a decision is made to consolidate the schools, we will work with the municipality through the implementation stage to provide them with information they may require to address any issues regarding cross walk concerns.</p> <p><b>From the initial staff report, what does it mean by “Capital investment may be required to provide additional space or renovations to classrooms, and would have to be financed from other board funding, such as the proceeds of disposition, if capital funding was not made available”?</b></p> <p><i>RESPONSE:</i> If changes to a school’s instructional area are determined to be necessary, and the province does not provide any funding for these changes, then the board would have to provide the funding to finance these changes to instructional spaces.</p>
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	<p><b>Are there any guarantees that the space of any new daycare facility would be the same or better as it is the only one located directly in Omemee?</b>  <i>RESPONSE:</i> Unfortunately we cannot make any guarantees about new daycare facility space.</p> <p><b>The Initial Staff Report mentions that funding for a new daycare may be available; is this something that the daycare would need to apply for on its own or would the application be made by the school board?</b>  <i>RESPONSE:</i> The ministry requires that any application for daycare funding be a joint application between the school board and the local consolidated municipal service manager.</p> <p><b>What are the contingency plans should funding not be approved as the decision to close down one of the schools has to be made prior to funding approval?</b>  <i>RESPONSE:</i> The school board has the ability to proceed with the decision to consolidate the schools, even if funding is not approved.</p> <p><b>If the daycare is moved to Scott Young Public school will there be specific safe parking available?</b>  <i>RESPONSE:</i> If a daycare were to be built at Scott Young Public School, appropriate parking for the addition would be part of any construction plan considerations.</p>
10 minute break	
Question and Answers (meeting)	<p><b>If funding process started now and if it was approved with the March 21, 2017, could you not pass on that funding if the trustees choose a different solution to the problem?</b>  <i>RESPONSE:</i> Director Hope stated that the Ministry of Education requires that a decision must be made before additional funding can be pursued.</p> <p><b>What is the best guess as to the expected cost to make Scott Young ready for day care right through to Grade 8?</b>  <i>RESPONSE:</i> Director Hope stated it is not possible to provide an estimate as the number of required day care spaces is unknown at this time.</p> <p><b>What is the cost of JK/SK including updating washrooms and having one appropriate lunch space?</b>  <i>RESPONSE:</i> Director Hope stated that similar renovations of this nature have cost between \$20,000 – 40,000.</p>
How to provide input	<p>Facilitator Ash advised that the public are given two opportunities to present to the Accommodation Review Committee (ARC). The first being today and the second being the public meeting on March 1, 2017. A request to present can be made by submitting a Public Input form. Copies are available at the side of the room, in the school or on the website.</p> <p>The ARC may have two working meetings, January 25 and February 1, 2017. These working meetings provide an opportunity for the committee to discuss the information that has been brought forward to date and prepare a final report that will be submitted to the trustees. Working meetings are</p>

	<p>open to the public but there is not an opportunity for the public to speak. The board staff will submit an Initial Final Staff Report to go to the trustees. After this report is made public there will be a Special Meeting of the Board held at Trillium Lakelands District School Board, Lindsay Education Centre. The public may make delegations to the board at this special meeting. The staff will then have 10 days to make a Final Report to present to trustees for a final decision.</p> <p>Facilitator Ash advised that questions and comments may be directed to members of the Accommodation Review Committee. The ARC is intended to act as a conduit between the public and the board. They may be reached through the school or you may connect at the end of the meeting.</p>
Next meeting date and structure	<p>Accommodation Review Committee Working Meeting # 1  Date: January 25, 2017  Location: Lady Eaton Elementary School, Gym  Time: 6:30 p.m.  Public are invited to attend however there is not an opportunity for the public to speak.</p>
Adjournment	8:00 p.m.

**Next Meeting**

**ARC Working Meeting # 1**  
**DATE: Wednesday, January 25, 2017**  
**Location: Lady Eaton Elementary School – Gym**  
**TIME: 6:30 p.m.**