



<b>BOARD POLICY</b>	
Approval Date <b>2016</b>	Replacing <b>All previous policies</b>
Review Date <b>2021</b>	Page <b>1 of 1</b>
Contact Person/Department <b>Superintendent of Business</b>	Identification <b>BU-3005</b>

## **CHEQUE SIGNING**

Trillium Lakelands District School Board recognizes the need for the signature of the Treasurer, and the Director of Education to sign cheques issued by the Treasurer, to be written or engraved, lithographed, printed or otherwise mechanically reproduced on cheques.

As such, the Board authorizes and directs the financial institution that is servicing the accounts of the Board to honour, pay and charge to the account of the Board all cheques issued by the Board which bear a facsimile or facsimiles of the signature or signatures of a person or persons having authority to sign cheques on behalf of the Board. Each of these instruments shall be binding on the Board to the same extent as though it had been manually signed by such person or persons.