



**TRILLIUM LAKELANDS DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE
Minutes**

Date: Tuesday, September 8, 2015
Time: 5pm
Location: Teleconference

Members Present: A. Brown, J. Balfour, S. Binstock, S. Burke, A. Gordon, D. Morrison,
R. Vernescu
Regrets: L. Burgess, D. Callan, J. Hermer, J. Read, L. Morin
Staff Present: J. Andreasen, J. Johnston, K. MacIver

1. Approval of Agenda

Moved by A. Brown, seconded by S. Burke
That the agenda be approved as presented
Carried.

2. Approval of Minutes of June 2, 2015

Moved by A. Brown, seconded by D. Morrison
That the minutes from the June 2, 2015 SEAC meeting be approved as amended
Carried.

3. Updates

Superintendent Katherine MacIver provided the following updates to SEAC regarding Board, staff and department initiatives:

- Staffing Update
 - Katherine MacIver has formally undertaken the role of Superintendent of Specialized Services & Safe and Accepting Schools
 - Jennifer Johnston has formally commenced the role of District Principal of Specialized Services
- Job Action
 - OSSTF has a tentative agreement
 - ETFO & CUPE working with province on an agreement currently
- Full Department Meeting September 3, 2015
 - Strong focus on
 - IEP development
 - School programming
 - Fostering independence
 - Customer Service lens

- Project Updates will be provided to SEAC throughout the year on:
 - Collaborative and Proactive Solutions
 - Expansion of Mindful Martial Arts program

District Principal of Specialized Services Jennifer Johnston provided the following updates to SEAC regarding department professional development and system initiatives:

- District Principal focus for 2015-2016 includes:
 - Alignment across all departments: consistent messaging and joint professional development
 - Supporting Schools & building staff capacity in Special Education
 - Professional Development for staff including:
 - IEP Quality
 - Lessons
 - Review tool
 - Quality expectations
 - Meaningful goals
 - Individualized programming
 - Educational Assistants
 - Job embedded professional learning
 - EA Professional Development Day- Focus on Mental Health
 - Revised EA Handbook
 - Learning for All Resource
 - Published on Ministry Website
 - Revisit Resource to focus on approach and best practices (*Necessary for Some, Good for All*)

4. *Planning for SEAC Presentations and Input for 2015-2016*

SEAC members provided input and suggestions for presentations and topics of interest for 2015-2016:

- Brochure Review (October)
- Customer Service Lens (October)
- Revision of Parent Guide to Special Education (Ongoing)
- Update on MMA
- Update on CaPS
- (Existing) Items in Future Business

5. Association and Community News

Steve Burke from Community Living Kawartha Lakes share the following information with SEAC:

- Annual Conference hosted by Community Living Kawartha Lakes
 - Occurring in November
 - Has already sold out
 - Focus on Early Learning
 - Partnered with school boards
 - Authors/ Speakers: Dr. Jean Clinton, Stuart Shanker

6. Items for Discussion/ Consideration for Action

- IEP Development and Review Tool
 - SEAC expressed interest in providing input into IEP development and review tool
 - SEAC to develop parent input/ feedback opportunities
 - Janice to look into Thames Valley model and implementation
- Learning For All implementation
 - SEAC expressed interest in reviewing the Learning for All document section by section for each meeting
 - Admin Team to assign review section prior to each meeting
 - Comments/questions/suggestions/ discussion to be scheduled at each meeting
- Superintendent MacIver and District Principal Johnston to come up with strategy for reviewing the Parent Guide to Special Education
 - Jen A to post to SEAC prior to October meeting for review; to be added to future agendas

7. Correspondence

- cc Letter from BHNCDSB to MOE re: hiring practices
 - No response required; received for information
- cc Letter from DDSB to MOE re: hiring practices
 - No response required; received for information
- cc Letter from NNDSB to MOE re: L4A and EQAO
 - No response required; received for information
- cc Letter from UGDSB to OPSBA re: FASD
 - No response required; received for information

8. *Future Business*

- Learning for All Review (Ongoing)
- Revision of Parent Guide to Special Education (Ongoing)
- Strategic Directions (October)
- SEAC Development of IEP Feedback (October)
- Brochure Review (October)
- Operationalization of Customer Service
- Autism Spectrum Disorder Programs/ Initiatives
- Presentation on FASD (SEAC Member R. Vernescu)
- Adult Education Review
- Department Vision and Mission Updates/ Input
- Update on MMA
- Update on CaPS

9. *Next Meeting*

Tuesday, October 6, 2015
5pm – HCEC Dinner Meeting

10. *Adjournment*

Moved by A. Brown
That the meeting be adjourned
Carried.