



**TRILLIUM LAKELANDS DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE
Minutes**

Date: Tuesday, May 3, 2016
Time: 5pm
Location: Videoconference

Members Present: D. Alton, J. Balfour, S. Binstock, D. Callan, A. Gordon,
R. McHugh, J. Read
Regrets: A. Brown, L. Burgess, D. Morrison
Staff Present: J. Andreasen, J. Johnston, K. MacIver

Jennifer Johnston introduced Trustee Don Alton (SEAC Trustee Alternate) in attendance on behalf of Trustee Morrison

1. Approval of Agenda

Moved by A. Gordon, seconded by J. Read
That the agenda be approved as presented
Carried.

2. Approval of Minutes of April 5, 2016

Moved by A. Gordon, seconded by S. Binstock
That the minutes from the April 5, 2016 SEAC meeting be approved as amended
Carried.

3. Department & System Updates

Superintendent Katherine MacIver shared the following updates with SEAC:

- Specialized Equipment for Learning Policy and Procedure
 - Recently revised with input from a number of stakeholders; new procedure better reflects the process and roles and responsibilities
 - Will be shared with SEAC in the fall
- Collaborative and Proactive Solutions (CaPS) Project
 - Implementation and feedback session will occur with Pilot Schools on May 20, 2016
 - Some of our Proficiency Trainers have been certified by Dr. Greene
- EA Allocation Process
 - Meeting occurring May 11 for Sept 2016 school EA allocations
 - Group of Principals doing some Pre-Allocation school visits to look at system needs, creative solutions for allocating EAs etc.

- Integra Young Warriors
 - Mindful Martial Arts-type program for younger individuals
 - Focuses on Mental Health Supports + Martial Arts Skills + Supports for Learners
 - 16 trainers (TLDSB staff + community partners) have completed training
 - In June principals of schools who will pilot the program in the fall will gather to discuss implementation model

- Me to We Power to Change Camp
 - 23 students with relational aggression spending May 5-7 at Me to We Camp in Bethany
 - Purpose of camp is work on leadership skills, make positive changes and choices

District Principal Jennifer Johnston shared the following with SEAC:

- System Level Classes
 - Visiting all system classes over the past couple of months
 - Learning Strategies, Coaching, Bridging, RISE, Practical Academics Classes
 - Teaching staff and EAs enthusiastic; classes are, overall, a positive experience for staff and students

- Professional Development- School Administrators, SERTS & ILs
 - Occurred in April 2016
 - Co-facilitated between Special Education & Curriculum
 - Focus on Math & quality of IEPs

- Behaviour Management Systems (BMS) Trainers
 - 12 individuals in board who can deliver trainings
 - BMS focusses on how to be proactive to prevent challenging behaviours and how to respond to escalation
 - Recently had a full day re-certification session for trainers
 - All EAs trained in BMS and recertified yearly
 - Administrators and SERTs will receive training next year
 - Community agency collaboration in relation to BMS

- Assistive Technology Parent Night
 - May 17, 2016 at LFPS- 6pm-7:30pm
 - AT evening for parents/guardians/community partners
 - Focus on how students use tech in classroom to support learning
 - Free workshop- laptops and ipads available for use
 - Future opportunities will occur in Haliburton and Muskoka

4. Updates & Projects

- L4A Book Study & Review- Pages 33-50
 - Development of Student and Class Profiles
 - In TLDSB- Student Database, Data Warehouse, IEP Database- data to assist understanding student needs & determining interventions
 - ACTION: Will complete the review of Learning for All in June 2016

- Parent Guide
 - Input & suggestions re: draft guide
 - Mandated to have a Parent Guide for Special Education
 - Videos and Creative Links part of the intention
 - Feedback requested on draft provided
 - Will have website link + glossy version created
 - SERTs should have copies to hand out when completed
 - NEXT STEPS: Committee to email any further feedback

- Exceptionality Brochure Review
 - Input & suggestions re: 5 new brochures (distributed in April)
 - Brochures created thus far have been very well received
 - Brochures will be formatted by Communications Dept. for consistency
 - Feedback opportunity from SEAC

- Special Education Plan Checklist
 - Ministry of Education requires that every DSB verify that they have the required components of special education plan + identify what we are working on via a checklist
 - This year main revision is the Parent Guide to Special Education
 - NEXT STEPS: Copy of Checklist emailed to SEAC; add to June meeting agenda – opportunity for questions

5. Association and Community News

Jamie Read from Autism Ontario shared the following:

- Autism Ontario One to One Summer Support Worker Reimbursement Fund applications are open online on the Autism Ontario website- assists with respite staff, camp staff
- Communications occurring with families affected by the changes to IBI and ABA delivery in Ontario

Janice Balfour from LDAO

- 3 workshops for parents on AT will be provided in the near future - Apple, Android, Google- bring your own device. More information about dates/times/location to be shared.

6. *Items for Discussion*

- PRO- Parent Reaching Out Grant
 - SEACs can apply
 - Topics that are eligible for funding:
 - Parents as partners, creating welcoming environment, skill building opportunities, enhancing communication
 - Due May 29, 2016. Ideas include:
 - Apply for funding for different modes of sharing materials with parents; display to take to schools? (SEAC display)
 - IEP Feedback form
 - NEXT STEPS: Janice to send out email and request feedback and assistance to write the grant application

- SEAC Letter to MOE re: Funding
 - Draft letter shared with SEAC
 - Suggestion:
 - Provincial Advisory Committee reviewing funding model for Special Education- add reference to committee that is already reviewing this
 - Refer to Special Needs Strategy & IDRS (effect on school boards)
 - Refer to changes to ASD supports (effect on school boards)

- Provincial Review of Demonstration Schools
 - Some schools have applications open for 2016-2017

- Draft SEAC Schedule for 2016-2017 (for consideration)

*Moved by J. Balfour, Seconded by R. McHugh
That the SEAC schedule for 2016-2017 be accepted as presented
Carried*

7. **Correspondence and Announcements**

- None

8. Future Business

| DATE | FORMAT | UPDATES/ FOR REVIEW | PRESENTATION |
|-----------------|---------------------------------|--|-----------------------------|
| 2016 | | | |
| June 7 | Annual End of Year Dinner- HCEC | L4A Pages 51-59 Special Education Checklist-questions/ comments | Budget |
| Future Business | | Parent & Student Input surveys Specialized Equipment for Learning Policy and Procedure Review | CaPS MMA/ Young Warriors |

9. Next Meeting

Tuesday, June 7, 2016
5pm – HCEC Dinner Meeting

10. Adjournment

Moved by R. McHugh, Seconded by D. Callan
That the meeting be adjourned
Carried.