



**TRILLIUM LAKELANDS DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE
Minutes**

Date: Tuesday, February 3, 2015
 Time: 5:00 p.m.
 Location: Video Conference

Members Present: A. Brown, J. Balfour, S. Binstock, L. Burgess, A. Gordon,
 J. Read, K. Round, R. Vernescu
 Regrets: S. Burke, D. Callan, J. Hermer, L. Morin, D. Morrison
 Staff Present: J. Andreasen, K. Cutler, K. MacIver

Introductions of the Members of the 2015-2018 SEAC:

The new SEAC was introduced and includes the following membership:

NAME	AFFILIATION
Andrea Brown	Community Representative
Lorraine Morin	Community Representative
Jennifer Hermer	Community Representative
Darlene Callan	Five Counties Children's Centre
Janice Balfour	LDAO Peterborough
Steve Burke	Community Living Kawartha Lakes
Leslie Burgess	Tourette Syndrome Foundation of Canada – Muskoka Chapter
Amber Gordon	Community Living Huntsville
Jamie Read	Autism Ontario Peterborough Chapter
Dr. Roxana Vernescu	FASD ONE
David Morrison	Trustee
Karen Round	Trustee
Stephen Binstock	Trustee Alternate

STAFF SUPPORT (TLDSB # -1-888-526-5552)			
Jen Andreasen	ext. 21373	jennifer.andreasen@tldsbon.ca	Executive Assistant
Kevin Cutler	ext. 21253	kevin.cutler@tldsbon.ca	Superintendent of Specialized Services and Safe and Accepting Schools
Katherine MacIver	ext. 22146	katherine.maciver@tldsbon.ca	District Principal of Specialized Services

1. Approval of Agenda

Moved by A. Brown, seconded by J. Balfour
That the agenda be approved as presented
Carried.

2. Approval of Minutes of Tuesday, December 2, 2014

Moved by A. Brown, seconded by J. Balfour
That the minutes from the December 2, 2014 SEAC meeting be approved as presented
Carried.

3. SEAC Overview Presentation for New Members

Superintendent Cutler shared a presentation with SEAC outlining the roles and responsibilities of SEAC members. The slide deck will be shared with SEAC following the meeting.

4. Elections of SEAC Chair and Vice Chair

Superintendent Cutler requested Chair nominations:

- Trustee Round nominated Janice Balfour from LDAP as Chair of SEAC;
- Janice Balfour accepted the nomination;
- There were no further nominations;
- Janice Balfour was acclaimed at SEAC Chair.

Superintendent Cutler requested Vice-Chair nominations:

- Trustee Binstock nominated Trustee Karen Round as Vice Chair;
- Trustee Round accepted the nomination;
- There were no further nominations;
- Trustee Round was acclaimed as SEAC Vice-Chair.

5. Staff Update

Superintendent Kevin Cutler provided the following updates to SEAC regarding Board, staff and department initiatives:

- The planning and implementation for the Special Need Strategy is underway.
 - The Special Needs Strategy is a four-ministry initiative which aims to support children and families with complex needs who are accessing services from more than one agency, by streamlining service to one point of contact.
 - A Professional Facilitator has been hired to oversee the process. TLDSB is involved in two large regions: Parry Sound/Muskoka/Nipissing and Peterborough/Kawartha Lakes/ Haliburton.
 - Each region has an overall Steering Committee and two subcommittees: Coordinated Service Delivery and Integrated Rehabilitation Services.
 - Currently as part of the process, feedback is being sought via Questionnaire which will be sent to SEAC.

- City of Kawartha Lakes, Chief of Police for CKL Police Services recently launched initiative called *Situation Table: Community Hubs*.
 - The Community Hub Process includes individuals from a number of service agencies who bring forward profiles of people or families in crisis.
 - Situations are brought forward anonymously and 2-3 organizations plan interventions to get services in place.
 - The model in CKL is currently a pilot model, however if it is successful, we will be looking to create a model to replicate in other areas.

District Principal of Specialized Services Katherine MacIver provided the following updates to SEAC regarding department professional development and system initiatives:

- The Department of Specialized Services participated in the 2-day 7 Habits of Highly Effective People Training in December and January. There was good feedback from staff about the sessions.
- The Assistive Technology and SEA Team are working on a Cluster Training pilot model for students who have received SEA (Special Education Allocation Funding) ipads.
 - The training brings teachers and student in grade 5-8 together to do training.
 - This will be happening in all areas of the Board.
- On February 20th, all Special Education Resource Teachers, Department Heads and System Classroom Teachers are attending a session at MEC.
 - The keynote speaker will be DJ Cunningham who will focus on the use of Assistive Technology and supporting students.
 - Additionally information will be shared about Integrated Transition Planning and tools in IEP software program and supporting students with special needs from a parent's perspective.
 - It is expected that about 85 people will be in attendance from across the Board.
- The Feed All Four Initiative is being rolled out across the board. Cheryl Roffe, Heather Truscott and Dave Lyons are working on the initiative with the goal of helping support staff and student physical, emotional, mental and spiritual wellbeing.

6. *Ministry Overview of Special Education (Superintendent Cutler)*

Superintendent Kevin Cutler shared a presentation with SEAC regarding Ministry of Education Initiatives in Special Education. The presentation will be shared with SEAC electronically.

7. **Association and Community News**

Janice Balfour from LDAP shared the following updates with SEAC:

- LDAP runs online SEAC course; information will be shared with the Committee.
- Provincial Advocate for Children and Youth is seeking input from caregivers- *I Have Something to Say*; information will be shared electronically.

Leslie Burgess from the Tourette Syndrome Foundation – Muskoka Chapter shared the following updates:

- Tourette Syndrome Foundation of Canada is launching a new website and changing their name to Tourette Canada.
- March 29, 2015 will be this year's Trek for Tourette.
- Tourette Canada- Muskoka Chapter had a booth at the Nipissing Volunteer Fair.

Jamie Read from Autism Ontario: Peterborough Chapter shared some updates on the services and supports their agency offers (as Autism Ontario has not sat on TLDSB SEAC for several years):

- Peterborough Chapter services Peterborough/ Kawartha Lakes:
 - Family Support Coordinator- connect families with resources and strategies;
 - Social Learning Opportunities (Girls and Adult Cooking Classes, Model Railway Show) - no or low cost;
 - AutismOntario.Com – often free Webinars available;
 - March Professional Development Opportunity for PEERS Facilitators;
 - Jamie Read will share details with SEAC electronically

Roxana Vernescu from FASD ONE shared the following with SEAC:

- Information about FASD ONE:
 - FASD ONE Action Group- not a chapter association;
 - MCYS has now also put out a call for developing an FASD strategy for Ontario

8. **Items for Discussion**

Discussion re: Criteria for Exceptionalities

PeachJar Site Possibility:

- Trustee Round recommended:
 - Explore having a 'SEAC' PeachJar on Website;
 - Community Members are able to post information;
 - Further info about PeachJar will be shared at the next meeting.

Trustee Round: Recommended that SEAC continue to send correspondence to the Ministry of Education to provide community perspective.

9. Correspondence

- PAAC on SEAC Survey Results
 - SEAC received for information; no response required.

- Letter from MOE re: New SEAC
 - SEAC received for information; no response required.

10. Future Business

- Special Needs Strategy (March)
- PeachJar Update (March)
- Update on Brochure Topics (March)
- Update on Mental Health (March)
- Community Hub Tables
- Feed All Four (April)
- Autism Spectrum Disorder Programs/ Initiatives
- Presentation on FASD
- Update on Collaborative and Proactive Solutions (Dr. Greene)
- Department Vision and Mission Updates/ Input
- Special Education Plan Review (April)
- Adult Education Review (Fall)

11. Next Meeting – New SEAC

Tuesday, March 3, 2015
5pm via Video Conference

12. Adjournment

Moved by K. Round, Seconded by L. Burgess
That the meeting be adjourned
Carried.