

**Trillium Lakelands District School Board
Committee of the Whole Meeting of the Board
Public Session**

Date: Tuesday, February 10, 2015

Location: Haliburton County Education Centre, Video Conference Room

Video Conference: Lindsay Education Centre – Board Room
Muskoka Education Centre – Video Conference Room

Time: 6:30 p.m.

Present: D. Alton, S. Binstock, G. Brohman, J. Byrne, L. Clodd, B. Goulem, D. Morrison, B. Reain, K. Round, J. Saunders

Administration: B. Barrett, K. Cutler, A. Gillespie, L. Hope, B. Kaye, E. Manners, C. Shedden, D. Scates

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. DELEGATIONS/PRESENTATION

3. DECLARATION OF POSSIBLE CONFLICT OF INTEREST

None were declared.

4. APPROVAL OF THE AGENDA/ADDITIONS

Addition – 6.3.d OPSBA Request – L. Clodd

G. Brohman / B. Reain

THAT THE AGENDA BE APPROVED AS AMENDED.

Carried.

5. ACTION ITEMS

5.1. Administrative Reports

5.1.a Treasurer's Report

Superintendent of Business Kaye presented the Treasurer's report to trustees.

THE TREASURER'S REPORT WAS PRESENTED AS INFORMATION.

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5.1.b Mileage Report—BU-3000 Travel Rate

Superintendent Kaye presented the Mileage Report—BU-3000 Travel Rate—to trustees.

B. Reain / D. Morrison

THAT THE BOARD RETAIN THE TRAVEL RATE FOR REIMBURSEMENT OF STAFF FOR USE OF A PERSONAL VEHICLE ON BOARD BUSINESS AT 45 CENTS/KM, EFFECTIVE MAY 1, 2015.
Carried.

5.1.c HR-4040 Staff Performance Appraisal Policy

Human Resources Administrator Manners presented HR-4040 Staff Performance Appraisal Policy to trustees.

J. Saunders / L. Clodd

THAT THE HR-4040 STAFF PERFORMANCE APPRAISAL POLICY BE APPROVED.
Carried.

5.1.d HR-4530 CUPE Performance Appraisals Procedure

Human Resources Administrator Manners presented HR-4530 CUPE Performance Appraisal Policy to trustees.

THE HR-4530 CUPE PERFORMANCE APPRAISAL POLICY WAS PRESENTED FOR INFORMATION.

5.1.e HR-4525 PSSP Performance Appraisal Procedure

Human Resources Administrator Manners presented HR-4525 PSSP Performance Appraisal Policy to trustees.

THE HR-4525 PSSP PERFORMANCE APPRAISAL POLICY WAS APPROVED FOR INFORMATION.

5.1.f HR-4540 Middle Management Performance Appraisal Procedure

Human Resources Administrator Manners presented HR-4540 Middle Management Performance Appraisal Procedure to trustees.

THE HR-4540 MIDDLE MANAGEMENT PERFORMANCE APPRAISAL PROCEDURE WAS RECEIVED FOR INFORMATION.

5.1.g HR-4555 Designated Early Childhood Educators (DECE) Performance Appraisal Procedure

Human Resources Administrator Manners presented HR-4555 Designated Early Childhood Educators (DECE) Performance Appraisal Procedure to trustees.

THE HR-4555 DESIGNATED EARLY CHILDHOOD EDUCATORS (DECE) PERFORMANCE APPRAISAL POLICY WAS RECEIVED FOR INFORMATION.

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5.1.h HR-4030 Ontario’s Occupational Health and Safety Act: Prevention and Resolution of Workplace Harassment Policy

Human Resources Administrator Manners presented HR-4030 Ontario’s Occupational Health and Safety Act: Prevention and Resolution of Workplace Harassment Policy to trustees.

K. Round / S. Binstock

THAT THE HR-4030 ONTARIO’S OCCUPATIONAL HEALTH AND SAFETY ACT: PREVENTION AND RESOLUTION OF WORKPLACE HARASSMENT POLICY BE APPROVED AS AMENDED.
Carried.

5.1.i HR-4031 Workplace Harassment Procedure

Human Resources Administrator Manners presented HR-4031 Workplace Harassment Procedure to trustees.

THE HR-4031 WORKPLACE HARASSMENT PROCEDURE WAS PRESENTED FOR INFORMATION.

5.1.j BU-3529 Administration of School Funds, or Funds Raised in the Name of the School Policy

Superintendent of Business Kaye presented to trustees the BU-3529 Administration of School Funds, or Funds Raised in the Name of the School Policy.

K. Round / L. Clodd

THAT THE BU-3529 ADMINISTRATION OF SCHOOL FUNDS, OR FUNDS RAISED IN THE NAME OF THE SCHOOL POLICY BE APPROVED AS PRESENTED.
Carried.

5.1.k BU-3530 Administration of School Funds, or Funds Raised in the Name of the School Procedure

Superintendent of Business Kaye presented to trustees the BU-3530 Administration of School Funds, or Funds Raised in the Name of the School Procedure.

THE BU-3530 ADMINISTRATION OF SCHOOL FUNDS, OR FUNDS RAISED IN THE NAME OF THE SCHOOL PROCEDURE WAS PRESENTED FOR INFORMATION.

5.1.l ES-5020 Third Party Protocol for External Professionals and/or Paraprofessionals Policy

Superintendent Cutler presented to trustees the ES-5020 Third Party Protocol for External Professionals and/or Paraprofessionals Policy.

L. Clodd / S. Binstock

THE ES-5020 THIRD PARTY PROTOCOL FOR EXTERNAL PROFESSIONALS AND/OR PARAPROFESSIONALS POLICY BE APPROVED AS PRESENTED.
Carried.

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5.1.m ES-5021 Third Party Protocol for External Professionals and/or Paraprofessionals Procedure

Superintendent Cutler presented to trustees the ES-5021 Third Party Protocol for External Professionals and/or Paraprofessionals Procedure.

THE ES-5021 THIRD PARTY PROTOCOL FOR EXTERNAL PROFESSIONALS AND/OR PARAPROFESSIONALS PROCEDURE WAS PRESENTED FOR INFORMATION.

5.2 Trustee Reports:

6. INFORMATION ITEMS (VERBAL)

6.1. Administrative Reports (verbal)

6.1.a. Administrative Update

Director Hope updated trustees on the following:

- Recognition of a couple of students:
 - Danielle Sparks, an IEWSS student, is the recipient of the Lieutenant Governor’s Volunteer Award for her work with the local food bank, the school, and a number of other community organizations.
 - Wiam Abdulla, a VLC student, has won the Future Aces scholarship – character development, community engagement and involvement
- Students from several schools will be at “Future Build” in Toronto to have the opportunity to see and hear first-hand about the skilled trades
- Will be at the Ontario College of Teachers to share information about TLDSB and education with visitors from Sweden
- TLDSB is in the top third of the province for English Public school boards in graduation rates
- OPSBA has selected Math Camp and Feed all Four to make 5 minute presentations at the AGM in June
- Update on recent FNMI board committee meeting

6.1.b. System Update

Director’s Office Manager Shedden updated trustees on recent events happening in the Board.

6.2. Student Trustee Reports (verbal)

6.2.a. G7 Student Senate Report

Student Trustee Goulem reported on recent G7 Student Senate activities.

6.2.b. OSTA-AECO Report

Student Trustee Goulem provided an update on activities with OSTA-AECO.

6.3. Trustee Reports (verbal)

6.3.a. Staff Recognition Committee Meeting Report

Trustee Morrison provided a report from the recent Staff Recognition Committee Meeting Report.

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6.3.b. OPSBA Report

Trustee Round provided information from recent OPSBA meetings and correspondence.

6.3.c. Two Minute Update

- i. Trustee Brohman shared information about an arts exhibition he attended at a gallery in Haliburton showcasing artwork from HHSS students
- ii. Trustee Binstock shared information from his attendance at the Battle of the Books
- iii. Trustee Byrne gave a shout-out to Ridgewood Elementary School for winning the cardboard boat races and shared information about sharing artwork for a CKL OPP community endeavour

6.3.d. Toronto District School Board review: there has been a request from OPSBA President that all boards provide input as a board and as individual trustees

7. CORRESPONDENCE

8. QUESTIONS AND COMMENTS

9. Next Meeting

Date: Tuesday, April 28, 2015
Location: Board Room – Corporate Office, Lindsay Education Centre
Time: 6:30 p.m.

10. MOTION TO ADJOURN

K. Round / B. Reain

THAT THE BOARD DO NOW ADJOURN AT 7:22 p.m.

Carried.

John Byrne, Vice Chairperson of the Board

Larry Hope, Director of Education

Catherine Shedden, Recording Secretary