

**Trillium Lakelands District School Board
Committee of the Whole Meeting of the Board
Public Session**

Date: Tuesday, April 12, 2016
Location: Muskoka Education Centre
Video Conference: Lindsay Education Centre, Haliburton County Education Centre
Time: 6:30 p.m.

Present: S. Binstock, G. Brohman, J. Byrne, L.Clodd, S. Koop, D. Morrison,
B. Reain, C. Wilcox

Regrets: J. Saunders, D. Alton

Administration: L. Hope, B. Kaye, B. Barrett, E. Manners, K. MacIver, D. Scates, C. Shedden

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. DECLARATION OF POSSIBLE CONFLICT OF INTEREST

No conflicts were declared.

3. DELEGATIONS/PRESENTATIONS

4. APPROVAL OF AGENDA/ADDITIONS

Addition: 6.2 c Honey Harbour - J. Byrne
6.2.d Provincial Math Funding – J. Bryne

J. Byrne / D. Morrison

THAT THE AGENDA BE APPROVED AS AMENDED.

Carried.

5. ACTION ITEMS

5.1. ADMINISTRATIVE REPORTS

5.1.a. Treasurer's Report

Superintendent of Business Kaye presented the Treasurer's Report as of February 29, 2016.

THE TREASURER'S REPORT OF FEBRUARY 29, 2016 WAS RECEIVED FOR INFORMATION.

5.1.b. BU-3000 Travel Rate Policy

Superintendent of Business Kaye presented the BU-3000 Travel Rate Policy – travel rate update.

J. Byrne / D. Morrison

THAT THE BOARD RETAIN THE TRAVEL RATE FOR REIMBURSEMENT OF STAFF FOR USE OF A PERSONAL VEHICLE ON BOARD BUSINESS IN BU-3000 TRAVEL RATE POLICY AT 45 CENTS/KM EFFECTIVE MAY 1, 2016.

Carried.

5.1.c. BU-3015 Procurement of Goods and Services Policy

Financial Analyst N. Britton presented BU-3015 Procurement of Goods and Services Policy for review.

J. Byrne / L. Clodd

THAT BU-3015 PROCUREMENT OF GOODS AND SERVICES POLICY BE APPROVED.

Carried.

5.1.d. BU-3016 Procurement of Goods and Services Procedure

Financial Analyst N. Britton presented BU-3016 Procurement of Goods and Services Procedure for review.

THE BU-3016 PROCUREMENT OF GOODS AND SERVICES PROCEDURE WAS RECEIVED FOR INFORMATION.

5.1.e. BU-3017 Petty Cash Procedure

Financial Analyst N. Britton presented BU-3017 Petty Cash Procedure for review.

THE BU-3017 PETTY CASH PROCEDURE WAS RECEIVED FOR INFORMATION.

Carried.

5.1.f. OP-6530 Threat and Risk Assessment and Response Policy

Superintendent K. Maclver presented the OP-6530 Threat and Risk Assessment and Response Policy for approval.

C. Wilcox / S. Binstock

THAT OP-6530 THREAT AND RISK ASSESSMENT AND RESPONSE POLICY BE APPROVED.

Carried.

5.1.g. OP-6531 Threat and Risk Assessment and Response Procedure

Superintendent Maclver presented the OP-6531 Threat and Risk Assessment and Response Procedure for approval.

THE OP-6531 THREAT AND RISK ASSESSMENT AND RESPONSE PROCEDURE WAS RECEIVED FOR INFORMATION.

5.1.h. BD-2003 Character Development Policy

Director Hope presented BD-2003 Character Development Policy for review.

J. Byrne / S. Binstock

THAT THE BD-2003 CHARACTER DEVELOPMENT POLICY BE APPROVED.
Carried.

5.1.i. BD-2004 Character Development Procedure

Director Hope presented BD-2004 Character Development Procedure for review.

THE BD-2004 CHARACTER DEVELOPMENT PROCEDURE WAS RECEIVED FOR
INFORMATION.

5.1.j. BU-2005 Student Representation on the Board Policy

Director Hope presented BU-2005 Student Representation on the Board Policy for
review.

D. Morrison / G. Brohman

THAT THE BU-2005 STUDENT REPRESENTATION ON THE BOARD POLICY APPROVED.
Carried.

5.1.k. BU-2006 Student Representation on the Board Procedure

Director Hope presented BU-2006 Student Representation on the Board Procedure for
review.

THE BU-2006 STUDENT REPRESENTATION ON THE BOARD PROCEDURE WAS RECEIVED
FOR INFORMATION.

5.1.l. BU-3065 Advertising Policy

Director Hope presented the BU-3065 Advertising Policy for review.

L. Clodd / J. Byrne

THAT THE BU-3065 ADVERTISING POLICY BE APPROVED.
Carried.

5.1.m. BU-3066 Advertising Procedure

Director Hope presented the BU-3066 Advertising Procedure for review.

THE BU-3066 ADVERTISING PROCEDURE WAS RECEIVED FOR INFORMATION.

5.1.n. HR-4534 Progressive Discipline Policy

Human Resources Administrator Manners presented the HR-4534 Progressive Discipline
Policy for review.

L. Clodd / D. Morrison

THAT THE HR-4534 PROGRESSIVE DISCIPLINE POLICY BE APPROVED.
Carried.

5.1.o. HR-4535 Progressive Discipline Procedure

Human Resources Administrator Manners presented the HR-4535 Progressive Discipline Procedure for review.

THE HR-4535 PROGRESSIVE DISCIPLINE PROCEDURE WAS RECEIVED FOR INFORMATION.

5.1.p. OP-6025 Video Surveillance Policy

Superintendent Scates presented the revised OP-6025 Video Surveillance Policy for review.

D. Morrison / J. Byrne

THAT THE OP-6025 VIDEO SURVEILLANCE POLICY BE APPROVED.

Carried.

5.1.q. OP-6026 Video Surveillance Procedure

Superintendent Scates presented the revised OP-6026 Video Surveillance Procedure for review.

THE OP-6026 VIDEO SURVEILLANCE PROCEDURE WAS RECEIVED FOR INFORMATION.

5.2. TRUSTEE REPORTS

6. INFORMATION ITEMS (VERBAL)

6.1. ADMINISTRATIVE REPORTS

6.1.a. Administrative Update

Director Hope updated trustees on the following:

- Thanks to staff, students, parents, community partners, and trustees who joined in the kick-off of "Your Voice Matters" strategic planning community consultation April 11, 2016 at MEC
- We have several who have signed up for staff professional development opportunities in the summer
- 3 proposals have been put forward to OPSBA for the AGM in June
- We have been selected to present Feed All four at the CSSBA in Winnipeg in July
- Feed All Four was presented at a Mental Health conference in Ottawa – the Governor General's wife expressed an interest in our work and so information will be sent along to the Governor General's office
- Community Breakfasts begin tomorrow
- TLDSB has raised 2.7 million since the beginning of the Terry Fox Foundation school run
- Communication will need to happen with parents of secondary students soon. Graduations might not be quite the same as usual. OSSTF has instructed teachers to not participate in graduations in any way. This may result in some differences for students and parents if there is not a labour resolution by June. The Board has approached the Ontario Labour Board to ask for some resolution

as well as expressing concern with both OPSBA and the Crown. Both OPSBA and the Crown have indicated that one of OSSTFs proposals is a central item not to be negotiated locally. The OLRB will decide whether another OSSTF proposal is a legal negotiation position or not.

6.1.b. System Update

Communications Manager Shedden provided an update upcoming events.

6.2. STUDENT TRUSTEE REPORTS

6.2.a. G7 Student Senate Report

Student Trustee Koop reported on recent and upcoming G7 Student Senate events.

6.2.b. OSTA-AECO Report

Student Trustee Koop reported on OSTA-AECO initiatives.

6.3. TRUSTEE REPORTS

6.3.a. OPSBA Report

Trustee Morrison provided an update from OPSBA meetings he has recently attended.

6.3.b. Two-Minute Update

Trustee Binstock shared how much he enjoyed the Your Voice Matters strategic planning consultation.

6.3.c. Honey Harbour Public School

Trustee Byrne requested information about a media report regarding Honey Harbour Public School enrolment numbers. Director Hope shared that corrected numbers are available on the board website.

6.3.d. Ministry of Education Math Strategy

Trustee Byrne requested information around the recent Math Strategy announcement by the Ministry of Education.

7. CORRESPONDENCE

8. PUBLIC QUESTIONS AND COMMENTS

9. NEXT MEETING

Date: April 26, 2016
LOCATION: Board Room – Corporate Office, Lindsay Education Centre
TIME: 6:30 p.m.

10. ADJOURNMENT

J. Byrne S. Binstock

THAT THE BOARD DO NOW ADJOURN AT 7:57 P.M.

Carried.

Bruce Reain, Vice-Chairperson of the Board

Larry Hope, Director of Education

Catherine Shedden, Recording Secretary