

**Trillium Lakelands District School Board
Regular Meeting of the Board
Public Session**

Date: Tuesday, September 23, 2014
Location: Lindsay Corporate Office
Time: 6:30 p.m.

Present: D. Alton, T. Armstrong, G. Brohman, J. Byrne, L. Clodd, J. Hayes, B. Reain,
B. Goulem

Regrets: K.Round, J.Saunders

Administration: B. Barrett, W.Browne, K. Cutler, L. Dow, A. Gillespie, L. Hope, B. Kaye,
E. Manners,
D. Scates, C. Shedden

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. DECLARATION OF POSSIBLE CONFLICT OF INTEREST

Trustee Armstrong declared a conflict with 6.3. – Recommendations from September 9, 2014.

3. DELEGATIONS/PRESENTATIONS

3.1. New South Wales Principal Exchange

Three TLDSB educators - Ana Mena, Principal at Parkview Public School, Gail Greenfield, Principal at KP Manson Public School, and Teri Brunner, VP at Spruce Glen Public School – travelled to New South Wales Australia July 26th to August 6th of this year. The visit was part of an exchange program called LEAP (Leading Educators Around the Planet) and offered the opportunity to observe classroom instruction and school activities in Australia using inquiry questions – two focused on math and one on mental health within a rural school setting. The three administrators shared with trustees their experiences as well as some of the ways they have shared new information with the staff at their schools.

4. APPROVAL OF THE AGENDA/ADDITIONS

Additions: 5.1.b. – Approval of Board Minutes dated September 18, 2014 – L.Hope

5.4.b. – Election of Interim Past Chair – L.Hope

6.3.b. – School Council Update – J. Byrne

14-09-72

T.Armstrong / J. Byrne

THAT THE AGENDA BE APPROVED AS AMENDED.

Carried.

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5. ACTION ITEMS

5.1. Approval: Board Minutes dated August 26, 2014

14-09-73

G.Brohman / J.Hayes

THAT THE MINUTES OF THE BOARD MEETING DATED AUGUST 26, 2014 BE APPROVED.
Carried.

5.1.b. Approval: Board Minutes dated September 18, 2014

14-09-74

J.Byrne / T.Armstrong

THAT THE MINUTES OF THE BOARD MEETING DATED SEPTEMBER 18, 2014 BE APPROVED.
Carried.

5.2. Adoption: Committee of the Whole Minutes dated September 9, 2014

14-09-75

T.Armstrong / J.Byrne

THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING DATED SEPTEMBER 9, 2014 BE ADOPTED.
Carried.

5.3. Recommendations from September 9, 2014

J. Byrne / G.Brohman

THAT THE HR-4035 STAFF ATTENDANCE ON DAYS WHEN BUSES ARE CANCELLED FOR STUDENTS POLICY BE APPROVED.
Carried.

J. Byrne / J.Hayes

THAT THE HR-4025 HIRING POLICY BE APPROVED.
Carried.

J. Byrne / J.Hayes

THAT THE BD-1999 TRUSTEE HONORARIA POLICY BE APPROVED.
Carried.

J. Byrne / J.Hayes

THAT THE BD-4550 ANNUAL EVALUATION OF THE DIRECTOR OF EDUCATION POLICY BE APPROVED.
Carried.

J. Byrne / G.Brohman

THAT THE BD-2015 BOARD MEMBERS ATTENDANCE AT CONFERENCES AND SEMINARS POLICY BD-2015 BE APPROVED.
Carried.

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J. Byrne / B.Reain

THAT THE BD-2051 BOARD ROLES AND RESPONSIBILITIES POLICY BE APPROVED.

Carried.

J. Byrne / D.Alton

THAT THE BD-2010 TRUSTEES' ASSOCIATIONS POLICY BE APPROVED.

Carried.

J. Byrne / T.Armstrong

THAT THE BD-2045 TRUSTEE CODE OF ETHICS/CODE OF CONDUCT POLICY BE APPROVED

Carried.

J. Byrne / J.Hayes

THAT THE BD-2055 ADVOCACY POLICY BE APPROVED.

Carried.

5.4. Recommendations from In-Camera

14-09-76

J. Byrne / G.Brohman

THAT TRILLIUM LAKELANDS DISTRICT SCHOOL BOARD HEREBY AUTHORIZES OPSBA TO ACT AS THE BOARD'S AGENT FOR THE PURPOSES OF PROVINCIAL DISCUSSIONS ON CENTRAL TERMS AND CONDITIONS OF EMPLOYMENT FOR PRINCIPAL/VICE PRINCIPAL ASSOCIATIONS. IN ENGLISH PUBLIC SCHOOL BOARDS, THIS IS THE ONTARIO PRINCIPALS COUNCIL, OPC.

Carried.

14-09-77

J.Byrne / T.Armstrong

THAT THE HUMAN RESOURCES STAFFING REPORT DATED SEPTEMBER 23, 2014 BE APPROVED.

Carried.

5.4.b. Election of Interim Past Chair

Trustee Armstrong nominated Trustee Brohman as the Interim Past Chair for the remainder of the term (November 30, 2014).

Trustee Brohman was acclaimed as the Interim Past Chair of the Board for the remainder of the term (November 30, 2014).

5.5. Administrative Reports

5.5.a. 2013-2014 Strategic Action Plan - Evaluation Report

Director of Education, Hope provided trustees with the final report for the Strategic Action Plan Financial Report for the 2013-2014 year.

THE 2013-2014 STRATEGIC ACTION PLAN FINAL REPORT WAS RECEIVED FOR INFORMATION.

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5.5.b. 2014-2015 Strategic Action Plan

Director of Education, Hope provided trustees with the 2014-2015 Strategic Action plan.
THE 2014-2015 STRATEGIC ACTION PLAN WAS RECEIVED FOR INFORMATION.

5.5.c. EQAO – Grades 3 and 6 Report

Superintendents Gillespie and Cutler updated trustees on the Grade 3 and Grade 6 EQAO results from 2013-2014.

THE GRADE 3 AND GRADE 4 EQAO RESULTS REPORT 2013-2014 WAS RECEIVED FOR INFORMATION.

5.5.d. 2013-14 Program Enhancement Projects

Director of Education, Hope presented trustees with the 2013-2014 Program Enhancement Projects final report.

THE 2013-14 PROGRAM ENHANCEMENT PROJECTS REPORT WAS RECEIVED FOR INFORMATION.

5.6. Trustee Reports

5.6.a. SEAC Minutes dated June 3, 2014

Trustee Byrne provided trustees with the SEAC Minutes dated June 3, 2014.

THE SEAC MINUTES DATED JUNE 4, 2013 WERE RECEIVED FOR INFORMATION.

6. INFORMATION ITEMS (VERBAL)

6.1 Administrative Reports (verbal)

6.1.a Administrative Update

Director of Education Hope updated Trustees on the following:

- Article about Huntsville High School by trainer John Cowan
- The Strategic Action Plan 2014-2015 will be shared at the upcoming Community Partner Breakfasts, as well as to principals.
- The upcoming Ministry of Education's fall symposium for Program Enhancement will involve two intense days of development, rather than sporadic gatherings throughout the year.
- Along with Superintendent Gillespie, Director of Education Hope attended an event in Michigan and spoke with educators across the state about TLDSB's direction, leadership, and initiatives.
- Director of Education Hope spent time with aspiring directors from across the province and was impressed with the quality of the various individuals.

6.1.b System Update

Director's Office Manager Shedden updated trustees on recent events that have occurred and are upcoming in the Board including

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6.2 Student Trustee Reports (verbal)

6.2.a G7 Student Senate Report

Student Trustee Goulem updated trustees on the G7 plans for the upcoming school year.

6.2.b OSTA-AECO Report

Student Trustee Goulem provided an update about what to expect this year from OSTA-AECO.

6.3 Trustee Reports (verbal)

6.3.a OPSBA Report

Trustee Clodd, on behalf of Trustee Round, updated trustees about OPSBA.

6.3.b School Council Report

Trustee Byrne updated trustees on Fenelon Falls Secondary School Council initiatives.

7. CORRESPONDENCE

8. MOTION TO ADJOURN

14-09-

G.Brohman / D.Alton

THAT THE BOARD DO NOW ADJOURN AT 8:33 P.M.

Carried.

Louise Clodd, Chairperson of the Board

Larry Hope, Director of Education

Wendy Browne, Recording Secretary



**TRILLIUM LAKELANDS DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE
Minutes**

Date: Wednesday, September 3, 2014
Time: 5:00pm
Location: Teleconference

Members Present: A. Brown, J. Balfour, L. Burgess, J. Byrne, D. Callan, L. Clodd,
K. Langston, P. Stephenson
Regrets: A. Armstrong, S. Burke, P. Smith
Staff Present: J. Andreasen, K. Cutler, K. MacIver

1. Approval of Agenda

Moved by K. Langston, seconded by J. Byrne
That the agenda be approved as presented
Carried.

2. Approval of Minutes of Tuesday, June 3, 2014

Moved by L. Clodd, seconded by J. Byrne
That the minutes from the June 3, 2014 SEAC meeting be approved as presented
Carried.

3. Staff Update

Superintendent Kevin Cutler provided the following updates to SEAC regarding Board, staff and department initiatives:

- The week prior to school starting was very busy preparing for student entry into school- both for existing student supports and meetings for new high needs entries.
- The Department of Specialized Services had a staff meeting on August 28, 2014; the focus of the meeting was on developing a department shared vision and mission. The emphasis this school year will be looking at components of wellness for all of our students.
- The Provincial vision of education for the coming years includes the following themes: *Closing the Gap, Increasing Public Confidence, Student Achievement and Overall Student Well Being.*
- The Department of Specialized Services hired a new Psychoeducational Consultant to cover a one year leave of absence Karen Ott VandeKamp will be taking. Catherine McKeown has been hired to service some of the Muskoka Schools.
- Dr. Ross Greene will be visiting TLDSB to work on Collaborative and Proactive Solutions on Friday, September 5, 2014. Dr. Greene will be working with TLDSB on an ongoing basis throughout the school year.

District Principal of Specialized Services Katherine MacIver provided the following updates to SEAC:

- District Principal of Specialized Services Katherine MacIver introduced herself to the Committee.
- The school EA Allocation reviews are ongoing and consultants are undergoing a reassessment of supports required for schools to account for new students and student movement between schools or out of the Board over the summer months.
- This year TLDSB has expanded its Learning Strategies Programs to Langton ES and Gravenhurst PS.
- In the role of District Principal some of the first steps include:
 - Meeting with Department Staff and reviewing roles and responsibilities.
 - Reaching out to agencies to do introductions re: collaborative partnerships.

4. SEAC Topics of Interest 2014-2015

- Review of PPM 8 (November)
- Referral to services

- Any further areas of interest to be sent via email

5. SEAC Membership Renewal Process Review (Verbal)

Executive Assistant Jen Andreasen provided an update on the SEAC renewal process that will occur during late September/ early October in concert with Municipal and Trustee Elections.

6. Association and Community News

Janice Balfour from the LDAP shared that the agency is looking at starting fall program and will be increasing services in Coboconk and Norland areas.

Janice Balfour from the LDAP advised that with the release of PPM 8; LDAP and LDAO will be seeking out funding from Ministry to explore training opportunities.

Leslie Burgess from the Tourette Syndrome Foundation- Muskoka Chapter shared that the Tourette Community supportive of Dr. Greene's Collaborative and Proactive Solutions strategies and is pleased to hear that TLDSB will be working with Dr. Greene.

Darlene Callan from FCCC advised that the Ministries of Education, Child and Youth Services and Health and Long Term Care seconded a consultant to look at Early Learning Pilot Project. FCCC staff have been gathering data and are undertaking a process of sending a survey to teachers and to parents for feedback. FCCC and other agencies are hopeful that the Ministries will make a decision soon about how services will be provided to FDK students.

7. *Items for Discussion*

8. *Correspondence*

- cc Letter from PVNCC to MOE re: Mandatory Special Education Courses
 - No response required per Committee decision

- cc Letter from Lakehead DSB re: Wait Times and Service Delivery
 - No response required per Committee decision

9. *Future Business*

- Strategic Directions (October)
- Annual EQAO Report (October)
- PPM 8 (November)
- Autism Spectrum Disorder Programs/ Initiatives
- Update on Collaborative and Proactive Solutions (Dr. Greene)
- Department Vision and Mission Updates/Input

10. *Next Meeting*

Tuesday, October 7, 2014
5pm- Dinner Meeting- HCEC

11. *Adjournment*

Moved by J. Byrne, Seconded by K. Langston
That the meeting be adjourned
Carried.