



| BOARD PROCEDURE | |
|--|--|
| <i>Approval Date</i> May 2012 | <i>Replacing</i> All previous policies |
| <i>Review Date</i> 2017 | <i>Page</i> 1 of 5 |
| <i>Contact Person/Department</i> Superintendent Responsible for Student Services | <i>Identification</i> OP - 6501 |

PEDICULOSIS MANAGEMENT

1.0 PURPOSE

Trillium Lakelands District School Board believes in supporting parent(s)/guardian(s) in understanding the nature and treatment of pediculosis and its impact on students, their families and school.

The Board recognizes that head lice is not a disease or health issue, but is defined as a societal and community problem which needs to be managed through partnership with parent(s)/guardian(s), students, staff and school community. The treatment and eradication of head lice is ultimately the parent(s)/guardian(s) responsibility.

2.0 REFERENCES/RELATED DOCUMENTS

2.1 TLDSB Procedure -Volunteer Helpers in the Schools - ES-5000

3.0 TERMS AND DEFINITIONS

3.1 PEDICULOSIS

Head Lice

3.2 TREATMENT

Under the direction of a pharmacist, the use of a head lice removal shampoo or rinse, and/or the removal of all nits and lice.

4.0 ADMINISTRATIVE PROCEDURE

4.1 EDUCATION AND PREVENTION

4.1.1 Principals shall have a school-based pediculosis management plan which addresses education, prevention, identification and treatment of headlice. School plans must include regular examination of students to determine the presence or absence of head lice.

4.1.2 Principals shall provide parent(s)/guardian(s) and staff with the details of the school's pediculosis management plan and other pertinent resources at appropriate intervals throughout the year.

4.2 DETECTION OF PEDICULOSIS

- 4.2.1 Principals shall identify the person who is responsible for implementing the school's pediculosis management plan.
- 4.2.2 Principals are responsible for recruiting volunteers to perform screenings. Suggested sources for volunteers include:
- a) Parents of a child who is or has been identified
 - b) Parents in the school community
 - c) Community volunteer groups
 - d) Retired health professionals or personnel
- 4.2.3 Training resources will be available at each school for the training of volunteers.
- 4.2.4 Upon detection of live head lice and/or nits, the Principal shall communicate this fact to the parent(s)/guardian(s) of the child found to have head lice.
- 4.2.5 Principals shall excuse the child, as soon as possible, for the purpose of receiving treatment, following notification to the parent(s)/guardian(s). If a student with head lice and/or nits is unable to return home immediately, the Principal shall ensure that the student is provided with an appropriate work location, away from other students.
- 4.2.6 Principals will need to check any siblings of the student in the school who has been identified as having live head lice/nits present.
- 4.2.7 Principals shall also notify the parent(s)/guardian(s) of the other children in the classroom where head lice has been detected. (See Appendix B) Consideration may also be given to notifying parents of students who ride the same bus.

4.3 TREATMENT OF PEDICULOSIS

- 4.3.4 Principals shall advise the parent(s)/guardian(s) of a student with head lice and/or nits that it is their responsibility to use some form of treatment that will result in the student becoming free of head lice and nits (See Appendix A).
- 4.3.4 Parent(s)/guardian(s) should be directed to seek advice regarding treatment options from a pharmacist.
- 4.3.5 Principals shall ensure a re-check occurs for the student(s) who had head lice upon their return to school to ensure they are free of head lice and/or nits prior to re-admission to class.
- 4.3.3 Students may only be re-admitted to school when they are found to have no head lice and/or nits.

4.4 OTHER RESPONSIBILITIES

- 4.4.4 Student absence as a result of having head lice and/or nits shall be recorded as “G” on the register. Absence length due to lice/nits should be monitored to determine if the family may require additional support.
- 4.4.5 The Principal shall make a referral to the Student Services/Attendance Counsellor when student absence becomes an attendance issue.
- 4.4.6 The use of insecticides in the classroom is strictly prohibited.

SAMPLE LETTER

Notification of Presence of Head Lice (Student-Specific)

Name: _____ Date: _____

To: Parent or Guardian

An inspection of the hair of this student indicates that he / she has head lice and requires treatment.

Recommendation:

1. Select one of the many products used in the treatment of head lice, all of which can be purchased from the drug store. **Consult your pharmacist** for product information.
2. Read carefully and follow the instructions accompanying the product. **DO NOT TREAT MORE OFTEN THAN RECOMMENDED.**
3. **Do not re-treat without consulting your pharmacist.**
4. Remove all nits (eggs) from the hair. This is a requirement for re-admission to school.
5. Check all family members to assure yourself that the infestation has not spread.

The school has additional information and resources about head lice available if required.

Return to School:

When treatment is completed and all nits have been removed from the hair, the student may return to school. Your child will not be re-admitted to class until his / her head has been re-checked. Please call for an appointment for a re-check at the school and accompany your child at the time of the appointment. Please do not send your child on the bus until they have been re-checked. If you are unavailable, please arrange for another adult to bring your child to the office.

Thank you for your co-operation.

Principal

SAMPLE LETTER

Notification of Presence of Head Lice (Class Notification)

TO: All Parents of Children in _____ Class

At least one student in this class has head lice. Please examine your child's hair; **if lice or nits are present**, please consider the following recommendations:

1. Select one of the many products used in the treatment of head lice, all of which can be purchased from the drug store. **Consult your pharmacist** for product information.
2. Read carefully and follow the instructions accompanying the product. **DO NOT TREAT MORE OFTEN THAN RECOMMENDED.**
3. Remove all nits from hair.
4. Check all family members to assure yourself that the infestation has not spread.

The school has additional information and resources about head lice available if required.

IMPORTANT NOTE: Do not use a head lice shampoo as a preventative measure. Use only when head lice and/or nits are present. Consult your pharmacist first.

Please notify your school if your child has head lice and if treatment has been required. Students must be "nit-free" in order to return to school.

Thank you for your cooperation.

Principal