



<b>BOARD POLICY</b>	
<i>Approval Date</i> <b>2013</b>	<i>Replacing</i> <b>All previous policies</b>
<i>Review Date</i> <b>2018</b>	<i>Page</i> <b>1 of 1</b>
<i>Contact Person/Department</i> <b>Director of Education</b>	<i>Identification</i> <b>BU -3500</b>

## **REIMBURSEMENT OF EXPENSES**

The Board recognizes that the large geographical area of Trillium Lakelands District School Board makes it necessary for trustees, employees, and others to travel between locations within the Board in order to carry out their responsibilities. The location of the Board requires travel to centres outside of the area for training purposes and to participate in conferences and meetings relevant to the operations of the Board.

The Board recognizes that the reimbursement of approved expenses incurred by eligible employees in connection with carrying out the responsibilities associated with the employee's duties must ensure transparency, accountability, value for money, and fairness.